

3 December 2010

To all members of the Strathclyde Partnership for Transport

Dear Member

Strathclyde Partnership for Transport – 10 December 2010

I request your attendance at a meeting of the Strathclyde Partnership for Transport to be held at **11.00 am on Friday, 10 December, 2010 in the committee room, third floor, Consort House, Glasgow** for the purpose of considering the undernoted business.

Tea/coffee and biscuits will be available in the members' lounge from 10.15 am. A sandwich lunch will be available for members following the meeting.

Yours sincerely

Valerie Davidson
Secretary

direct dial: 0141 333 3576
direct fax: 0141 333 3368
email: valerie.davidson@spt.co.uk

Business

1. Declaration of Interest – Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
2. Partnership minute of 8 October 2010 (copy herewith).
3. Committee minutes (copies herewith)-:
 - (a) Personnel Committee of 8 October 2010;
 - (b) Operations Committee of 5 November 2010;
 - (c) Audit and Standards Committee of 19 November 2010; and
 - (d) Strategy & Programmes Committee of 19 November 2010.
4. Arrangements for the post of Chief Executive: Appointment of Recruitment Committee.

5. Audit Commission report and findings - Report by Assistant Chief Executive (Business Support) (copy herewith).
6. Proposed draft revenue budget 2011/12 - Report by Assistant Chief Executive (Business Support) (copy herewith).
7. Progress on the development of capital programme and budget 2010/11 to 2012/13 – Report by Assistant Chief Executive (Business Support) (copy herewith).
8. Freedom of Information Policy - Report by Assistant Chief Executive (Business Support) (copy herewith).
9. Sustainable Glasgow: SPT involvement – Report by Assistant Chief Executive (Business Support) (copy herewith).
10. SPT response to consultation on the Glasgow and the Clyde Valley Strategic Development Plan main issues report and strategic environmental assessment - Report by Assistant Chief Executive (Business Support) (copy herewith).
11. Corporate equalities update – Report by Assistant Chief Executive (Business Support) (copy herewith).
12. Renewal of ticketing support contracts - Report by Assistant Chief Executive (Operations) (copy herewith).
13. Partnership and committee meeting dates (copy herewith).
14. Register of tenders.

Contact officers:-

Valerie A Bowen
Kirsten Clubb

0141 333 3130
0141 333 3576

valerie.bowen@spt.co.uk
kirsten.clubb@spt.co.uk