



## **Strathclyde Partnership for Transport**

### **Minute of Strategy & Programmes Committee**

**26 November 2021**

held by Video Conference and at 131 St Vincent Street, Glasgow

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**Minute of the meeting of Strathclyde Partnership for Transport's Strategy & Programmes Committee held by Video Conference and at 131 St Vincent Street, Glasgow on 26 November 2021**

**Present** Councillors Alan Moir (Chair), Martin Bartos, Ian Cochrane, Maureen Devlin, Jim Fletcher, Willie Goldie, Anna Richardson, Jim Roberts, David Shearer and David Wilson and appointed members Anne Follin, George Hazel (from Agenda Item 4), Ed McGrachan and Andrew Walters.

**Attending** Valerie Davidson, Acting Chief Executive/Partnership Secretary; Neil Wylie, Director of Finance; Antony Smith, Director of Subway; Bruce Kiloh, Head of Policy & Planning; Gordon Dickson, Head of Bus Strategy & Delivery; Michael Nimmo, Ticketing Commercial Team Leader (until Agenda Item 9); Andrea Thompson, Media & Public Affairs Manager and Joan Aitken, Chair of the Glasgow Bus Partnership Steering Group (for Agenda Item 4).

The Partnership agreed at its meeting of 12 March 2021, following consideration of Standing Order No 14, for the recording of Committee and Partnership meetings, and that such recordings would be made available together with the minute of meetings.

**1. Apologies**

Apologies were submitted from appointed member Jim McNally.

**2. Declarations of interest in terms of the Ethical Standards in Public Life etc (Scotland) Act 2000**

Cllr Alan Moir intimated that with regard to Agenda Item 11, his employment with Abellio Scotrail and his role as a member of the ASLEF union who have also responded to the consultation.

**3. Minute of previous meeting**

[Click here to view the minute](#)

The minute of the meeting of 27 August 2021, having been considered at the Partnership meeting of 17 September 2021, was submitted and approved as a correct record.

**4. Joan Aitken, Chair of the Glasgow Bus Partnership**

The Strategy & Programmes Chair welcomed Joan Aitken, Chair of the Glasgow Bus Partnership Steering Group (GBPSG) to the meeting. Ms Aitken, a solicitor by profession, was Scotland Traffic Commissioner between 2003 and 2019.

Ms Aitken outlined the objectives of the GBPSG, the role of key stakeholders including SPT, progress to date and cross working opportunities for local authorities. After considerable discussion and Ms Aitken responding directly to members' questions, Ms Aitken expressed thanks to SPT and its officers for the excellent cross agency working and technical expertise input from SPT officers. The Committee expressed thanks to Ms Aitken for bringing members up to date on the work of the GBPSG.

**5. Revenue Monitoring Report as at Period 7, ending 9 October 2021 and updated Financial Forecast for Financial Year 2021/22**

[Click here to view the report](#)

There was submitted a report (issued) of 16 November 2021 by the Director of Finance advising members of the net revenue position as at the end of period 7, 9 October 2021 and

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providing an updated financial forecast for the current financial year, stating the assumptions made regarding income and expenditure levels.

After having heard from Mr Wylie in response to members' questions, the Committee considered the report and noted:

- (i) the forecast outturn at this stage;
- (ii) that significant uncertainties remain in relation to the recovery of public transport;
- (iii) that Transport Scotland have confirmed they will continue to provide financial support (via CSG) until the end of the current financial year; and
- (iv) that an update on the financial forecast for 2021/22 will be presented to the next committee noted that further work to quantify and manage risk, advance savings and re-phase existing projects is being undertaken to balance spend against budget.

## **6. Capital Programme Monitoring and Proposed Amendments Report as at 9 October 2021, Period 7**

[Click here to view the report](#)

There was submitted a report (issued) of 16 November 2021 by the Director of Finance:

- (i) providing a progress update on the 2021/22 capital programme;
- (ii) seeking approval for proposed amendments to the 2021/22 capital programme; and
- (iii) seeking approval to Grant Fund as detailed in section 6(b) of this report.

After having heard from Mr Wylie, the Committee considered the report and:

- (i) approved the proposed amendments to the 2021/22 capital programme as per Appendix 2 of the report;
- (i) agreed to Grant Fund or to vary existing Grant Fund letters to the Local Authorities or other bodies for those awards up to the value of £200,000 and authorise the Director of Finance to complete the award letters;
- (ii) noted the financial performance of the 2021/22 capital programme as at Period 7; and
- (iii) noted that further work to quantify and manage risk, advance savings and re-phase existing projects is being undertaken to balance spend against budget.

## **7. Mid-Year Treasury Management Report 2021/22**

[Click here to view the report](#)

There was submitted a report (issued) of 16 November 2021 by the Director of Finance highlighting SPT is required by regulation issued under the Local Government in Scotland Act 2003 to produce a mid-year report reviewing treasury management activities undertaken in the first half of the financial year. The report issued meets the requirements of both the CIPFA Code of Practice on Treasury Management (the "Code of Practice") and the CIPFA Prudential Code for Capital Finance in Local Authorities (the "Prudential Code").

After having heard from Mr Wylie, the Committee considered and noted the content of the report.

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## **8. SPT Ticketing Update**

[Click here to view the report](#)

There was submitted a report (issued) of 16 November 2021 by the Acting Chief Executive providing members with an update regarding SPT's activities in relation to public transport ticketing, including Subway Smartcard ticketing, multi-operator tickets such as ZoneCard, SPT's role in the Nevis Technologies Joint Venture, and highlighting the wider context about public transport ticketing beyond SPT's direct responsibility.

After extensive discussion and having heard from Mr Wylie and Mr Nimmo in response to members' questions, the Committee noted the contents of the report, including the various initiatives to further develop and deliver integrated ticketing solutions which support the aim of accessible and affordable public transport. Members expressed thanks to SPT officers for the work involved.

## **9. Glasgow City Region City Deal: Update on East Dunbartonshire Council's Place and Growth Programme**

[Click here to view the report](#)

There was submitted a report (issued) of 10 November 2021 by the Acting Chief Executive updating the Committee on progress with East Dunbartonshire Council's (EDC) Place and Growth programme.

After having heard from Mrs Davidson, the Committee noted the contents of the report.

## **10. Strategic Issues Update for the SPT area**

[Click here to view the report](#)

There was submitted a report (issued) of 4 November 2021 by the Acting Chief Executive providing members with an update on strategic level issues affecting transport in the west of Scotland.

After having heard from Mr Kiloh in response to members' questions, the Committee noted the contents of the report.

## **11. ScotRail Fit for the Future Consultation – SPT response**

[Click here to view the report](#)

There was submitted a report (issued) of 1 November 2021 by the Acting Chief Executive recommending approval of SPT's draft response to ScotRail's "Fit for the Future" May 2022 timetable consultation.

After having heard from Mr Kiloh in response to members' questions, the Committee approved the draft SPT response at Appendix 1 of the report.

## **12. Consultation on Implementation of Part 3 (Bus Services) of the Transport (Scotland) Act 2019 – SPT response**

[Click here to view the report](#)

There was submitted a report (issued) of 28 October 2021 by the Acting Chief Executive recommending approval of SPT's draft response to Transport Scotland's consultation on the implementation of Part 3 (Bus Services) of the Transport (Scotland) Act 2019.

After having heard from Mr Kiloh and Mr Dickson in response to members' questions, the Committee noted the report and approved SPT's draft response at Appendix 1 of the report and

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agreed that an update be brought to a future committee, which will also address the potential costs associated with planning and preparing for each of the options available.

### **13. SPT Responses to Consultations**

[Click here to view the report](#)

There was submitted a report (issued) of 26 October 2021 by the Acting Chief Executive recommending approval of the key points of draft SPT responses recently submitted on various consultations by the Scottish Government, Transport Scotland, Department for Transport and Glasgow City Council (GCC).

After having heard from Mr Kiloh and Mrs Davidson in response to members' questions, the Committee noted the contents of the report and approved the key points of the responses in section 3 of this report, subject to the comments raised in the meeting with regard to whether the merits or otherwise of parking fine escalation should be considered.

### **14. Digital Strategy Progress Update 2020-2023**

[Click here to view the report](#)

There was submitted a report (issued) of 9 November 2021 by the Director of Finance updating the Committee on progress with the delivery of the Digital Strategy 2020-2023.

After having heard from Mr Wylie, the Committee noted the Digital Strategy Progress Update 2020 – 2023 attached at Appendix 1 of the report.

### **15. Proposed award of Network Managed Service contract (data & voice)**

[Click here to view the report](#)

There was submitted a report (issued) of 16 November 2021 by the Director of Finance recommending the Committee approve the award of a Managed Service contract for the support and maintenance of Strathclyde Partnership for Transport's corporate digital network (data & voice) to Insight Direct (UK) Limited.

After having heard from Mr Wylie, the Committee approved the award of a contract to Insight Direct (UK) Limited for a three-year term contract with a contract budget of £705,315.58.

### **16. Escalator, Lift and Travelator Maintenance - award of contract**

[Click here to view the report](#)

There was submitted a report (issued) of 4 November 2021 by the Director of Subway recommending the Committee approve the award of contract for SPT's Escalator, Lift and Travelator Maintenance to Otis Limited.

After having heard from Mr Smith, the Committee approved the award of contract to Otis Limited for a maximum period of seven years for the Maintenance of SPT Escalator, Lift and Travelator Maintenance up to value of £3m.

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