



Members' Training and Induction

Date of meeting 1 June 2017

Date of report 16 May 2017

Report by RTP Secretary/Assistant Chief Executive (Business Support)

1. Object of report

To advise the Partnership of plans for member induction and training relevant to the work, role and responsibilities of the Partnership.

2. Background

SPT has previously arranged induction training relevant to the work, role and responsibilities of the Partnership and its committees. This assists members with an understanding of the work within SPT and their role in that delivery.

In addition to this, the remuneration guidance issued by Scottish Government supports recommendations that all members should receive training to ensure they can fulfill adequately their respective roles. An annual training notice is made available which includes all training provided plus attendance at any relevant course or conference.

3. Outline of proposals

Arrangements are being made to deliver specific induction training sessions at the first meeting of each of the various committees. This training will include the roles and responsibilities of those committees and the key challenges within the committee remit. This training will be supplemented by additional training throughout the course of the Partnership on key issues and relevant matters. Areas identified at this stage include:

- Basic induction at the first of the specific committees on the key issues under consideration;
- Partnership briefing on the structure of the Partnership, its role, legal responsibilities and powers and how it is funded (16 June 2017);
- Audit Committee Training for all members of the Audit & Standards Committee (1 September 2017); and
- "On Board" training for all members and senior officers covering issues such as standards, governance, responsibilities and the relationship with constituent authorities and key stakeholders (18 August 2017).

Arrangements are being made also for site visits to Buchanan Bus Station and a night visit to the Subway. Dates will be confirmed in due course.

Members are invited to consider these areas and identify other areas in which they consider training would assist them in their role. This training programme supplements training provided by individual councils as well as guidance and induction notes issued by the national improvement service for local government in Scotland.

4. Conclusion

Early consideration has been given to the various training and development needs of the Partnership members.

5. Partnership action

Members are recommended to support the drive to provide training in support of their roles and identify other areas where they think this would be beneficial.

6. Consequences

Policy consequences	<i>none</i>
Legal consequences	<i>none</i>
Financial consequences	<i>Training will be funded from within budgeted resources</i>
Personnel consequences	<i>Complies with Scottish Government recommendations</i>
Equalities consequences	<i>none</i>
Risk consequences	<i>none</i>

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