



## **Strathclyde Partnership for Transport**

### **Minute of Operations Committee**

**10 November 2017**

held in 131 St Vincent Street, Glasgow

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**Minute of the meeting of Strathclyde Partnership for Transport's Operations Committee held in 131 St Vincent Street, Glasgow, on 10 November 2017**

**Present** Councillors David Wilson (Chair), Malcolm Balfour, Martin Bartos, Colin Cameron, Alistair Mackay (substitute), Jacqueline McLaren, Michael McPake, Alan Moir, Richard Nelson and Donald Reid and appointed member Graham Johnston.

**Attending** Valerie Davidson, Assistant Chief Executive (Business Support)/Secretary; Valerie A Bowen, Senior Committee Officer; Gordon MacLennan, Chief Executive; Eric Stewart, Assistant Chief Executive (Operations); Charlie Hoskins, Senior Director, Neil Wylie, Director of Finance and HR and Gordon Dickson, Bus Development Manager.

**Also attending** John Yellowlees, Honorary Rail Ambassador, ScotRail.

**1. Apologies**

Apologies were submitted from Councillors Jim Finn, Graham Hardie and Marie McGurk and appointed member Gregory Beecroft.

**2. Declaration of interest in terms of the Ethical Standards in Public Life etc (Scotland) Act 2000**

The committee noted that there were no declarations of interest.

**3. Minute of previous meeting**

The minute of the meeting of 25 August 2017 was submitted and approved as a correct record.

Arising from the minute, in relation to page 2, paragraph 5, the committee noted that an update on Community Transport was currently being drafted for members and that it would be submitted to the next meeting of the Operations Committee.

**4. Monitoring report on public transport services in the SPT area**

There was submitted a report (issued) of 2 November 2017 by the Assistant Chief Executive (Operations)

- (1) informing the committee of the latest trends in the number of passengers carried and the reliability of services directly operated and supported by the Partnership; and
- (2) providing information on the current status of SPT's bus action plan for the continuing improvement of bus service delivery within the region, regulating and fleet profile statistics and details of subsidised local bus service vehicle inspections.

After discussion and having heard Messrs Stewart and Hoskins in further explanation and in answer to members' questions, the committee noted the terms of the report.

**5. Subsidised local bus service contract recommendations – financial implications**

There was submitted a report (issued) of 25 October 2017 by the Assistant Chief Executive (Business Support) advising the committee of the financial implications of members' possible

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decisions relating to further items on the agenda.

After consideration, the committee

- (1) noted the financial implications of awarding any contracts; and
- (2) agreed to give due consideration to the implications when making decisions on those contracts.

## **6. Temporary subsidised local bus contracts awarded**

There was submitted a report (issued) of 16 October 2017 by the Assistant Chief Executive (Operations) advising members of temporary contracts awarded under delegated authority since October 2017, to ensure that gaps in the network arising from commercial market changes were filled.

The Committee noted that the tendering process would continue to ensure that the contracts were replaced on a more long-term basis.

## **7. Amendments to subsidised local bus service contracts**

After consideration of a report (issued) of 16 October 2017 by the Assistant Chief Executive (Operations) detailing changes to subsidised local bus services arising from changed circumstances, the committee to note the amendments as detailed in the Appendix to the report.

## **8. Request for subsidised local bus service contracts**

There was submitted a report (issued) of 31 October 2017 by the Assistant Chief Executive (Operations) advising members of various requests for the provision of subsidised local bus services.

After consideration, the committee agreed not to take any further action in respect of each request as existing provision met SPT's Guideline Criteria.

## **9. Proposed award of contracts**

After consideration of reports (issued) of 2 and 3 November 2017 by the Assistant Chief Executive (Operations), the committee approved the award of the undernoted contracts:-

<b>Contract</b>	<b>Contractor(s)</b>	<b>Amount</b>	<b>Remarks</b>
Real Time Passenger Information - Provision of electronic displays	Ferroglyph Ltd	Estimated contract value of up to £1,911,965 over 4 years.	Most economically advantageous tender.  Actual call off volumes may vary depending on confirmed demand and funding availability.

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Contract	Contractor(s)	Amount	Remarks
Provision of work wear and personal protective equipment	Bunzl Greenham	Estimated contract value of up to £241,396 over 5 years	Most economically advantageous tender.  SPT has the option to exercise a break clause after 3 years subject to satisfactory performance.
Waste management services:-		Estimated contract value over 5 years:	Most economically advantageous tender.
Lot 1 General Waste	William Tracey Ltd	£272,900	Break clause after 2 years to allow for performance to be assessed before exercising the final 2 year contract period
Lot 2 Confidential	Restore Datashred	£4,500	
Lot 3 WEEE items	William Tracey Ltd	£4,280	
Lot 4 Contaminated and liquid waste	William Tracey Ltd	£33,463	
Lot 5 Plastic & wood	William Tracey Ltd	£1,911	
Gritting and snow clearing services	Cardwell Nurseries	Estimated contract value of up to £474,400 over 5 years	Most economically advantageous tender.  Break clause after 3 years to allow for performance to be assessed before exercising the final 2 year contract period

## 10. ScotRail Update

Mr Yellowlees updated the committee on ScotRail performance, which was down a couple of percentage points on last year as a result of Storms Aileen and Ophelia triggering an earlier than normal leaf-fall season. This had resulted in station skipping. He advised members also that the winter timetable would commence on 10 December 2017, of continuing electrification works on the Shotts route and that engineering works would affect most lines out of Glasgow Central Station on 24-27 December 2017.

## 11. Exclusion of press and public

The Sub-Committee resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the press and public from the meeting, as exempt information, as defined in paragraphs 6 and 9 of Part 1 of Schedule 7A, was likely to be disclosed.

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**12. Premises at Unit 3, Buchanan Bus Station, Glasgow**

**P** After consideration of a report (issued to members only) of 27 October 2017 by the Assistant Chief Executive (Business Support), the committee agreed to recommend to the Partnership

- (1) that negotiations be entered into, and lease terms concluded, in respect of Unit 3 at Buchanan Bus Station, Glasgow, on the terms outlined in the report; and
- (2) that the Senior Legal Adviser, in consultation with the Assistant Chief Executive (Business Support), agree the final terms and conditions.