

9 November 2012

To all members of the Audit & Standards Committee:-

Councillors John Bruce, Bill Grant, Bobby McDill, Pauline McKeever, Chris Thompson, Paul Welsh and David Wilson and appointed members Tom Hart and Bill Ure.

Dear Member

Audit & Standards Committee – 16 November 2012

I request your attendance at a meeting of the Strathclyde Partnership for Transport's Audit & Standards Committee to be held at **12.30 pm** on Friday, 16 November 2012 in the Large Boardroom, seventh floor, Consort House, 12 West George Street, Glasgow, for the purpose of considering the undernoted business.

Yours sincerely

Valerie Davidson
Secretary

direct dial: 0141 333 3130

Business

1. Apologies.
2. Declaration of Interest – Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
3. Minute of previous meeting.
4. Corporate Risk Register update – Report by Assistant Chief Executive (Business Support) (copy herewith).
5. Levels of assurance – Report by Assistant Chief Executive (Business Support) (copy herewith).
6. Systems review of risk management – Report by Assistant Chief Executive (Business Support) (copy herewith).

7. Regularity audit of rental income – Report by Assistant Chief Executive (Business Support) (copy herewith).
8. Systems review of the payment of expenses – Report by Assistant Chief Executive (Business Support) (copy herewith).
9. Systems review of grant funded projects – Report by Assistant Chief Executive (Business Support) (copy herewith).
10. System review of Subway ticketing income (Park and Ride) – Report by Assistant Chief Executive (Business Support) (copy herewith).
11. System review of IT controls (physical and environmental) – Report by Assistant Chief Executive (Business Support) (copy herewith).
12. Members and Directors expenses 2012/2013 - Report by Assistant Chief Executive (Business Support) (copy herewith).
13. Internal Audit Plan 2012/2013 - Mid year progress report - Report by Assistant Chief Executive (Business Support) (copy herewith).

Contact officers:-

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