



Waste Management Services – Award of Contract

Committee Operations

Date of meeting 27 January 2023

Date of report 12 January 2023

Report by Director of Finance & Corporate Support

1. Object of report

To recommend the Committee approve an award of a five year contract for Waste Management Services with the option to extend for a further five years to Enva Scotland Limited.

2. Background

SPT has a requirement for waste management services to uplift waste from 131 St Vincent Street, Broomloan Depot and SPT bus stations (Buchanan, Hamilton, East Kilbride and Greenock) to ensure waste is disposed of safely and in line with current legislation whilst minimising the environmental impact of all SPT waste. The current contract was awarded in 2017 to William Tracey Limited for 5 years and subsequently assigned to Enva Scotland in 2019 with the contract due to expire in February 2023.

For the purposes of the tender exercise, waste was segregated into different waste streams, namely:

- Waste stream 1 - General waste
- Waste stream 2 - Dry mixed recycle
- Waste stream 3 - Fluorescent Lamps and White Goods (WEEE items)
- Waste stream 4 - Control of Substances Hazardous to Health (COSHH)
- Waste stream 5 - Wood
- Waste stream 6 - Rubble
- Waste stream 7 - Green Waste

3. Outline of proposals

The overall aims and objectives of this contract are as follows:

- comply with statutory and legal requirements;
- comply with SPT objective of zero waste to landfill;
- minimise disruption to SPT staff, customers and public by effective forward planning;
- ensure value for money by carrying out effective scheduled uplifts;
- fulfil our duty of care to ensure waste is disposed in correct manner;

- reduce our environmental impact by implementing waste improvement plans;
- reduce our Carbon Footprint;
- establish partnership relationship with Contractor; and
- deliver the objectives above in a cost-effective manner.

Bids were invited for the provision of the required services via Public Contracts Scotland – Tender (PCS-T), advertising portal with an optional site visit for prospective bidders to gain a better understanding of SPT’s assets. A total of five bids were received.

The selection criteria used at qualification stage ensured only those providers with proven experience in this area would be progressed to the next stage and only bidders with the capacity to commit to avoidance to landfill. With the inclusion of the criteria in respect of landfill, the tender was weighted in favour of Price in a 60% Price and 40% Quality ratio to ensure value for money.

Following a clarification process with all five tenderers, one bid was excluded as they failed on the selection criteria of previous experience for the whole scope of supply and their financial stability. Four tenderers were subsequently evaluated on experience of technical matters. The price evaluation process required clarification of all four bids and consequently two bids were found to have not compliantly filled in the pricing schedule to allow the commercial evaluation to be conducted and were therefore eliminated from the evaluation

Both Biffa and Enva were deemed compliant in all aspects and progressed to the final Price/Quality assessment.

The following table provides price and quality evaluation summary:

Supplier name	Quality Score	Price Score	Total Price & Quality	Ranking
Biffa Waste Services Ltd	25	60.00	85.26	2
Enva Scotland Limited	40	59.76	99.76	1

The proposed award tender price of £382,677 is based on the estimated number of uplifts over the next five years.

Costs are fixed for the first two years and then CPI will apply for subsequent years. It is estimated that the number of uplifts will be similar for the five-year extension compared to the initial five years of the contract and the costs for the five-year extension are estimated to be in the range of £400k-£420k.

4. Committee action

The Committee is recommended to approve a contract for five years, with the option to extend for a further five years to Enva Scotland Limited for the supply of waste management services for all waste streams at an estimated cost of £382,677 for the initial five-year period.

5. Consequences

Policy consequences

Fulfilment of the contract will be in line with SPT’s

	<i>Climate Change and Carbon Management Strategy currently in development.</i>
Legal consequences	<i>The contract will be awarded subject to the terms of SPT's Invitation to Tender documentation including the conditions of contract contained therein.</i>
Financial consequences	<i>The proposed costs of these contracts can be contained within the existing revenue budgets.</i>
Personnel consequences	<i>None.</i>
Equalities consequences	<i>None.</i>
Risk consequences	<i>Performance measures allows for contract performance to be assessed, thus reducing the risk to SPT.</i>
Climate Change, Adaptation & Carbon consequences	<i>Fulfilment of the contract will reduce SPT's environmental impact, waste to landfill and reduce greenhouse gas emissions.</i>

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