



Administrative Arrangements During Pre-Election Period

Date of meeting 18 March 2022

Date of report 9 March 2022

Report by Chief Executive

1. Object of report

To seek agreement of the Partnership to the proposed administrative arrangements during the pre-election period between 25 March 2022 and the first meeting of the new Partnership.

2. Background

SPT (elected) members are always appointed by the constituent councils, with the period of appointments (assuming neither replacement or resignation during the period) normally running to the next ordinary election.

Members are aware that the local government elections will take place in Scotland on 5 May 2022.

As is customary, the Partnership ceases to hold formal meetings during the period of pre-election and it is important that SPT respects - and is seen to ensure compliance with - the pre-election period. The last meeting of the Partnership prior to the elections on 5 May 2022 will be held on 18 March 2022.

The pre-election period will commence on 25 March 2022. During this period, SPT will comply with all guidance relating to pre-election and will not engage or allow any activity which may be misconstrued as assisting or giving preference to any one candidate or political party.

It is necessary to put in place arrangements to allow the business of SPT, which would otherwise require approval of the Partnership or its Committees, to continue during the pre-election period and up to the first meeting of the Partnership following the election (the "Election Period").

3. Outline of proposals

SPT's Scheme of Delegations allows for normal business and contracts to be awarded by officers within tolerances and thresholds. Beyond those, other than in emergency situations, Committee or Partnership approval is normally required.

Notwithstanding that SPT has the ability to call a Chair's Committee in an emergency to ensure compliance, it is proposed that a general delegation be granted to the Chief Executive, in consultation with the Director of Finance & Corporate Support, or the Director of Subway, to consider any urgent matters which would normally require the approval of the Partnership or any of its Committee during the Election Period. This principally in practice

affects the award of contracts. The award of any contract is subject to the policies of the Partnership and the requirement to ensure that the appropriate financial provision is available.

All decisions made will be notified by email to Partnership members for information at the time and subsequently contracts awarded under this general delegation will be reported to the Partnership at its first meeting after the election on 5 May 2022. At the time of writing, the first meeting of the new Partnership will be held on 27 May 2022 at 10am.

4. Partnership Action

The Partnership is recommended to approve the general delegation as outlined in the report for the pre-election period and up to the first meeting of the Partnership following the election on 5 May 2022.

5. Consequences

Policy consequences	<i>As outlined in the report.</i>
Legal consequences	<i>As outlined in the report.</i>
Financial consequences	<i>As outlined in the report.</i>
Personnel consequences	<i>As outlined in the report.</i>
Equalities consequences	<i>As outlined in the report.</i>
Risk consequences	<i>As outlined in the report.</i>

Name Neil Wylie
Title **Director of Finance
& Corporate Support**

Name Valerie Davidson
Title **Chief Executive**

For further information, please contact please contact Valerie Davidson, Chief Executive on 0141 333 3298.