

18 June 2009

To all members of the Strathclyde Concessionary Travel Scheme Joint Committee

Dear Member,

Strathclyde Concessionary Travel Scheme Joint Committee – 26 June 2009

I request your attendance at a meeting of the Strathclyde Concessionary Travel Scheme Joint Committee to be held at **10.00 am on Friday, 26 June 2009 in the committee room, third floor, Consort House, Glasgow** for the purpose of considering the undernoted business.

Tea/coffee will be available in the members' lounge from 9.30 am.

Yours sincerely

Valerie Davidson

Secretary to the Partnership

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Business

1. Minute of previous meeting (copy herewith).
2. Proposed change to quorum - Report by Treasurer (copy herewith).
3. Review of the Strathclyde Concessionary Travel Scheme - Report by Treasurer (copy herewith).
4. 2008/09 Abstract of Accounts – Report by Treasurer (copy herewith).
5. Internal Audit Annual Report 2008/09 - Report by Treasurer (copy herewith).
6. Audit Strategy 2009/12 – Report by Treasurer (copy herewith).
7. Internal Audit Plan 2009/10 - Report by Treasurer (copy herewith).

8. Internal Audit Report - Report by Treasurer (copy herewith).
9. External Audit - Interim Management Report for 2008/09 – Report by KPMG (copy herewith).

Contact officers:

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