

Strathclyde Partnership for Transport

Minute of meeting

20 September 2019

held in the Lewis Room, 131 St Vincent Street, Glasgow

contact officer:

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Minute of the meeting of the Strathclyde Partnership for Transport held in the Lewis Room, 131 St Vincent Street, Glasgow, on 20 September 2019

Present Councillors Dr Martin Bartos (Chair), Malcolm Balfour, Alan Moir, Graham Hardie, David Shearer, Marie McNair, Marie McGurk, Maureen Devlin, David Wilson, Jim Roberts, Graham Campbell, Ian Cochrane and Colin Cameron and appointed members Brian Davidson, Ann Faulds, Anne Follin, Alex Macaulay, Jim McNally, Jo MacLennan and Gregory Beecroft.

Attending Gordon MacLennan, Chief Executive; Neil Wylie, Director of Finance; Antony Smith, Director of Subway, Bruce Kiloh, Head of Policy & Planning, Gordon Dickson, Head of Bus Strategy & Delivery and Jim Griffin, Solicitor. Karen Jones of SPT's external auditors, Scott Moncrieff also attended.

Chairs Opening Remarks

The Chair advised the Partnership that he had now met with the leaders of each of SPT's constituent councils.

The Chair advised the Partnership that a board development session to be facilitated by David Nicol of On-Board Training has been provisionally arranged for the morning of Friday 15 November. Members were asked to confirm whether or not this date was suitable.

The Chair informed the Partnership that SPT hosted the Regional Transport Partnerships Chairs' Meeting on Wednesday 4 September which Michael Matheson, the Cabinet Secretary for Transport, Infrastructure and Connectivity attended. The Chair confirmed that the inadequacy of revenue funding for transport issues was raised.

1. Apologies

Apologies were submitted from Councillors Alan Lafferty, Michael McPake, and Anna Richardson and appointed member Graham Johnston.

2. Declaration of interest in terms of the Ethical Standards in Public Life etc (Scotland) Act 2000

The Partnership noted there were no declarations of interest.

3. Minute of previous meeting

["Click here to view minute"](#)

The minute of the meeting of 21 June 2019 was submitted and approved as an accurate record, with no matters arising.

4. Committee Minutes

The minutes (issued) of the undernoted committees were noted and, following explanation of the necessity of a Chairs' Committee, were approved as an accurate record:

- (a) Operations Committee of 23 August 2019; ["Click here to view minute"](#)
- (b) Strategy & Programmes Committee of 30 August 2019; ["Click here to view minute"](#)
- (c) Audit & Standards Committee of 30 August 2019; ["Click here to view minute"](#)
- (d) Personnel Committee of 23 August 2019; ["Click here to view minute"](#)
- (e) Chairs Committee of 10 July 2019 ["Click here to view minute"](#)

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5. Code of Conduct for Members

[“Click here to view report”](#)

There was submitted a report (issued) of 22 July 2019 by the Assistant Chief Executive proposing an update on the Code of Conduct for Members as it relates to SPT, specifically relating to the process for declaring interests.

Following discussion, the Partnership approved the proposed changes to the members' code of conduct.

6. Nomination to Traveline Scotland Board

[“Click here to view report”](#)

There was submitted a report (issued) of 10 September 2019 by the Assistant Chief Executive recommending the Partnership approve the appointment of Gordon Dickson, Head of Bus Strategy & Delivery, as a Director representing SPT on the Traveline Scotland Board.

Following discussion, the Partnership approved the appointment.

7. Annual Accounts 2018/19

[“Click here to view report”](#)

There was submitted and approved a report (issued) of 2 September 2019 by the Assistant Chief Executive presenting the audited annual accounts, requesting the Partnership consider and approve the accounts for signature no later than 30 September 2019, noting that the financial statements and supporting reports had already been scrutinised by the Audit & Standards Committee at its meeting on 30 August 2019.

Following discussion and after hearing from Mr Wylie who confirmed that the accounts had been prepared timeously, in compliance with all required standards and had been approved by Scott Moncrieff, the Partnership approved the audited annual accounts.

8. National Transport Strategy Consultation – SPT Response

[“Click here to view report”](#)

There was submitted a report (issued) of 28 August 2019 by the Assistant Chief Executive requesting the Partnership consider and approve SPT's response to the consultation on the second National Transport Strategy (NTS2) by 23 October 2019.

Following considerable discussion and after hearing from Mr Kiloh in response to Members' questions and undertaking to include the concerns raised, the Partnership approved SPT's response to the consultation on the National Transport Strategy.

9. Regional Transport Strategy – Issues and Objectives – Consultation

[“Click here to view report”](#)

There was submitted a report (issued) of 26 August 2019 by the Assistant Chief Executive requesting the Partnership consider and approve the Regional Transport Strategy (RTS) “key issues” and initial stage of the RTS strategic framework for public consideration.

Following discussion and after hearing from Mr Kiloh, the Partnership:

- commended the SPT Officers responsible for the work done to date in preparing the report,
- noted the contents of the report
- approved the key issues for public consultation and
- approved the draft RTS vision, outcomes and objectives for public consultation.

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10. Scottish Government – Protecting Scotland’s Future: the Government’s Programme for Scotland 2019 – 2020

[“Click here to view report”](#)

There was submitted a report (issued) of 3 September 2019 by the Assistant Chief Executive informing the Partnership of the Scottish Government’s Programme for Government (PfG), “Protecting Scotland’s Future: the Government’s Programme for Scotland 2019 – 2020”.

Following considerable discussion and after hearing from Mr Dickson and Mr Kiloh, the Partnership noted the report.

11. Subway Modernisation: Safety Verification Scheme Management Support Service – Award of Contract

[“Click here to view report”](#)

There was submitted a report (issued) of 29 August 2019 by the Director of Subway requesting the Partnership approve the award of a contract in support of Subway Modernisation delivery for the provision of a Safety Verification Scheme Management Support Service to Anturas Consulting Ltd.

Following discussion and after hearing Mr Smith explain the reasons for the scores given and the Chair undertaking to have a briefing note on the procurement process distributed to members, the Partnership approved the award of the contract for the provision of a Safety Verification Scheme Management Support Service to Anturas Consulting Ltd to a value of up to £370,363 together with provision for an optional £30,000 per annum call off for the contract duration for Safety Verification Scheme and related matters.

12. Construction of Additional Siding at Broomloan Depot – award of contract

[“Click here to view report”](#)

There was submitted a report (issued) of 29 August 2019 by the Director of Subway requesting the Partnership approve the award of a contract for the construction of a new siding at Broomloan Depot to VolkerRail Specialist Businesses Ltd.

Following discussion and after hearing from Mr Smith and Mr Wylie, the Partnership approved the award of the contract to VolkerRail Specialist Businesses Ltd in the sum of £273,018 for the construction of a new siding at Broomloan Depot together with an allowance of £12,000 for rail supply to VolkerRail Specialist Businesses Ltd.

13. New Subway Operating Procedures Technical Support – Award of Contract

[“Click here to view report”](#)

There was submitted a report (issued) of 29 August 2019 by the Director of Subway requesting the Partnership approve the award of a contract to the Rail Safety and Standards Board (RSSB) for the provision of a specialist service to manage the migration of the current Subway Rules and Regulations into a new set of Operating Procedures in support of Subway Modernisation.

Following discussion and after hearing from Mr Smith who explained that the contract cost may be reduced should SPT join the RSSB as an affiliate, the Partnership approved the award of the contract to RSSB at an estimated maximum sum of £380,000 to manage the migration of current Subway Rules and Regulations into a new set of Operating Procedures supporting Subway Modernisation.

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14. Subway Policing and Security – British Transport Police Contract Renewal

[“Click here to view report”](#)

There was submitted a report (issued) of 20 September 2019 by the Director of Subway requesting the Partnership approve the award of a contract with British Transport Police (BTP) for the provision of policing services on the Subway.

Following discussion and after hearing from Mr Smith and Mr Maclennan, the Partnership approved the award of the contract to British Transport Police for the provision of a dedicated policing service commencing 1 November 2019, in the sum of up to £145,378 per annum subject to an annual variation in line with the BTP pay award for a period of three years with an option to extend the contract for a further two years.