

13 September 2013

To all members of the Audit & Standards Committee:-

Councillors David Wilson (Chair), John Bruce, Bill Grant, Bobby McDill, Pauline McKeever, Alan Moir, Paul Welsh and appointed members Ann Faulds, Tom Hart, Jim McNally and Bill Ure.

Dear Member

Audit & Standards Committee – 20 September 2013

I request your attendance at a meeting of the Strathclyde Partnership for Transport's Audit & Standards Committee to be held at **12.00 pm** on Friday, 20 September 2013 in the Large Boardroom, seventh floor, Consort House, 12 West George Street, Glasgow, for the purpose of considering the undernoted business.

Yours sincerely

Valerie Davidson
Secretary

direct dial: 0141 333 3576

Business

1. Apologies.
2. Declaration of Interest – Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
3. Minute of previous meeting.(copy herewith).
4. 2012/2013 Abstract of Accounts – Report by Assistant Chief Executive (Business Support) (copy herewith).
5. Corporate Risk Register update - Report by Assistant Chief Executive (Business Support) (copy herewith).
6. Audit Scotland: Managing early departures from the Scottish Public Sector - Report by Assistant Chief Executive (Business Support) (copy herewith).

7. Regularity Audit of Subway stores and inventories - Report by Assistant Chief Executive (Business Support) (copy herewith).
8. Systems review of Subway procurement (supplies and services) - Report by Assistant Chief Executive (Business Support) (copy herewith).
9. Systems review of scrap metal billing - Report by Assistant Chief Executive (Business Support) (copy herewith).
10. Contract audit of security uplifts (Subway stations) - Report by Assistant Chief Executive (Business Support) (copy herewith).
11. Contract Audit of security uplifts (Travel Centres) - Report by Assistant Chief Executive (Business Support) (copy herewith).
12. Members and Directors expenses 2013/2014 - Report by Assistant Chief Executive (Business Support) (copy herewith).
13. External Audit – Annual audit report: year ended 31 March 2013 (copy herewith).

Contact officers:-

**Valerie A Bowen
Kirsten Clubb**

**0141 333 3130
0141 333 3576**

**valerie.bowen@spt.co.uk
kirsten.clubb@spt.co.uk**