

Administrative Arrangements During Election Period

Date of meeting 10 February 2017

Date of report 1 February 2017

Report by Assistant Chief Executive (Business Support)/RTP Secretary

1. Object of Report

To seek agreement of the Partnership to the proposed administrative arrangements during the pre-election period between 31 March 2017 and the first meeting of the new Partnership.

2. Background

SPT (elected) members are always appointed by the constituent councils, with the period of appointments (assuming neither replacement or resignation during the period) normally running to the next ordinary election.

Members are aware that the local government elections will take place in Scotland on 4 May 2017.

As is customary, the Partnership ceases to hold formal meetings during the period of pre-election. The last meeting of the Partnership prior to the elections in May 2017 will be held on 31 March 2017. At the conclusion of that meeting the pre-election period will commence.

It is necessary to put in place arrangements to allow the business of SPT, which would otherwise require approval of the Partnership or its Committees, to continue during the pre-election period and up to the first meeting of the Partnership following the election (the "Election Period").

3. Outline of Proposals

SPT's Scheme of Delegations allows for normal business and contracts to be awarded by officers within tolerances and thresholds. Beyond those, other than in emergency situations, Committee or Partnership approval is required.

In order to ensure that the business of SPT continues without delays, it is proposed that a general delegation be granted to the Chief Executive, in consultation with the Secretary to consider any urgent matters which would normally require the approval of the Partnership or any of its Committee during the Election Period. This includes the award of contracts. The award of any contract is subject to the policies of the Partnership and the requirement to ensure that the appropriate financial provision is available.

All decisions made and contracts awarded under this general delegation will be reported to the Partnership at its first meeting after the election on 4 May 2017.

4. Recommendation

The Partnership is recommended to approve the general delegation as outlined in the report for the pre-election period and up to the first meeting of the Partnership following the election on 4 May 2017.

5. Consequences

Policy consequences	<i>As outlined in the report.</i>
Legal consequences	<i>As outlined in the report.</i>
Financial consequences	<i>As outlined in the report.</i>
Personnel consequences	<i>As outlined in the report.</i>
Equalities consequences	<i>As outlined in the report.</i>
Risk consequences	<i>As outlined in the report.</i>

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