

24 May 2007

To all members of the Strathclyde Partnership for Transport

Dear Member

**Strathclyde Partnership for Transport
31 May 2007**

As the Secretary to the Strathclyde Partnership for Transport, by virtue of paragraph 1.4.3 of the Standing Orders of the Partnership, I hereby convene and request your attendance at the first meeting of members following the local government elections to be held at **11.00 am Thursday, 31 May, 2007** in the committee room, third floor, Consort House, 12 West George Street, Glasgow.

Coffee/tea and biscuits will be available from 10.15 am in the members' lounge (floor 3).

Coffee/tea and sandwiches will be available for members at the conclusion of the meeting in the members' lounge.

Yours sincerely

Valerie Davidson
Secretary

direct dial: 0141-333-3298
direct fax: 0141-333-3293

BUSINESS

1. Interim Chair.
2. Sederunt.
3. Appointment of Chair.
4. Appointment of Vice-Chairs.
5. Minute of previous meeting (copy herewith).
6. Chair and Vice Chairs remuneration – Report by Secretary (copy herewith).

7. Committee structure and cycle of meetings – Report by Secretary (copy herewith).
8. Members' training and induction – Report by Secretary (copy herewith).
9. Appointment of representatives to outside bodies (summary list attached).
10. Strathclyde Concessionary Travel Joint Committee – Administration - Report by Secretary (copy herewith).
11. Media Evaluation – Report by Chief Executive (copy herewith).
12. Stakeholders survey results 2007 – Report by Chief Executive (copy herewith).

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