

14 January 2010

To all members of the Strathclyde Partnership for Transport

Dear Member

**Strathclyde Partnership for Transport (Special)
22 January 2010**

I request your attendance at a special meeting of the Strathclyde Partnership for Transport to be held at **11.00 am on Friday, 22 January, 2010 in the committee room, third floor, Consort House, Glasgow** for the purpose of considering the undernoted business.

Tea/coffee and biscuits will be available in the members' lounge from 10.15 am. A sandwich lunch will be available for members following the meeting.

Yours sincerely

Valerie Davidson
Secretary

direct dial: 0141 333 3298
direct fax: 0141 333 3293
email: valerie.davidson@spt.co.uk

Business

1. Declaration of Interest - Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
2. Budget proposals 2010/11 – Report by Assistant Chief Executive (Business Support) (copy herewith).
3. Proposed amendment to Standing Orders – Report by Secretary (copy herewith).

Contact officers:-

Valerie A Bowen
Kirsten Clubb

0141 333 3130
0141 333 3576

valerie.bowen@spt.co.uk
kirsten.clubb@spt.co.uk