

20 March 2014

To all members of the Audit & Standards Committee:-

Councillors David Wilson (Chair), John Bruce, Bill Grant, Bobby McDill, Pauline McKeever, Alan Moir, Paul Welsh and appointed members Ann Faulds, Tom Hart and Jim McNally.

Dear Member

Audit & Standards Committee – 28 March 2014

I request your attendance at a meeting of the Strathclyde Partnership for Transport's Audit & Standards Committee to be held at **12.30 pm** on Friday, 28 March, 2014 in the Large Boardroom, seventh floor, Consort House, 12 West George Street, Glasgow for the purpose of considering the undernoted business.

Yours sincerely

Valerie Davidson

Secretary

direct dial: 0141 333 3576

Business

1. Apologies.
2. Declaration of Interest – Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
3. Minute of previous meeting (copy herewith).
4. Corporate Risk Register update – Report by Assistant Chief Executive (Business Support) (copy herewith).
5. Audit Scotland report: Scotland's Public Sector Workforce - Report by Assistant Chief Executive (Business Support) (copy herewith).

6. IT Controls – PTIS systems administration and integration - Report by Assistant Chief Executive (Business Support) (copy herewith).
7. Systems review of the administration of staff Subway travel passes - Report by Assistant Chief Executive (Business Support) (copy herewith).
8. Value for Money study – hire of plant and equipment - Report by Assistant Chief Executive (Business Support) (copy herewith).
9. Location audits – Travel Centres - Report by Assistant Chief Executive (Business Support) (copy herewith).
10. Internal Audit Plan 2014/15 - Report by Assistant Chief Executive (Business Support) (copy herewith).
11. Members and Directors Expenses 2013/14 - Report by Assistant Chief Executive (Business Support) (copy herewith)
12. External Audit – Audit strategy and plan for year ending 31 March 2014 and Interim Management report for year ending 31 March 2014 (copy herewith).

Contact officers:-

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