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journeys*

SPT

partnership minute

Strathclyde Partnership for Transport

Minute of meeting

12 October 2007

held in Consort House, Glasgow

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Minute of the meeting of the Strathclyde Partnership for Transport held in Consort House, Glasgow, on 12 October 2007.

Present:	Argyll and Bute	Duncan McIntyre
	East Ayrshire	Robert McDill
	East Dunbartonshire	Alex Hannah
	East Renfrewshire	Eddie Philips
	Glasgow	Tommy Morrison
	Glasgow	Ruth Simpson
	Glasgow	George Roberts
	Glasgow	Alistair Watson (Chair)
	Inverclyde	David Wilson
	North Lanarkshire	Kaye Harman
	South Lanarkshire	Eileen Logan
	South Lanarkshire	David McLachlan
	West Dunbartonshire	William Hendrie
	Appointed Member	Thomas Hart
	Appointed Member	Niall McGrogan
	Appointed Member	Gavin Scott
	Appointed Member	Bill Ure
	Appointed Member	Alan Wilson

Apologies:	North Lanarkshire	David Fagan
	Glasgow	Douglas Hay
	South Ayrshire	Bill Grant (deputy)
	South Lanarkshire	Chris Thomson

Attending: Valerie Davidson, Secretary; Ron Culley, Chief Executive and John Halliday, Assistant Chief Executive (Transport and Strategy).

1. Minute of previous meeting

The minute of the meeting of 17 August 2007 (issued) was submitted and approved as a correct record.

2. Committee minutes

The minutes (issued) of the undernoted committees were noted, subject to "P" paragraphs contained therein which were approved:-

- (1) Personnel Committee of 28 August 2007;
- (2) Personnel Appeals Sub-Committee of 28 August 2007;
- (3) Operations Committee of 14 September 2007;

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- (4) Chair's Committee of 14 September 2007; and
- (5) Strategy & Programmes Committee of 28 September 2007.

3. Membership update

Mrs Davidson informed the Partnership of the following changes to North Lanarkshire Council's membership:-

Member	Deputy
Robert Burrows (to replace Stephen Grant)	Ian Ferrie (no change)

It was agreed that Councillor Burrows be appointed to the committees on which his predecessor served.

4. Proposed amendments and additions to the capital programme

[Click here to view report](#)

With reference to the minute of the

- (1) Partnership of 23 February 2007 (page 2, paragraph 2) when the Partnership had noted the funding available for capital investment in 2007/2008 of £54.027m comprising £25.227m of general grant and approved s70 Scottish Executive grant funding of £28.800m; and
- (2) Strategy and Programmes Committee of 28 September 2007 (page 2, paragraph 4) when that committee had
 - (a) noted that as the current trend in capital spend was likely to lead to an underspend of some £8m against available funding, a number of additional projects with a total value of at least £6m was being looked at to ensure that the minimum spend level was met; and
 - (b) approved amendments to the capital budget of (£1.048m) resulting in a revised projected outturn of £35.173m,

there was submitted a report (issued) of 4 October 2007 by the Assistant Chief Executive (Business Support)/Treasurer,

- (i) appending a list of various further proposed amendments to the capital programme which, if approved, would result in an anticipated outturn of £40.032m consisting of £16.773m of specific funded projects and £23.299m of general funded projects;
- (ii) detailing the financial implications of these amendments for the overall 2007/08 capital programme; and

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(iii) explaining

- (A) that consideration would be given to other areas of potential spend in 2007/08; and
- (B) that approval would be sought from the Partnership on those proposals if they emerged as viable spend options.

After discussion and having heard Mrs Davidson in answer to members' questions and various members comment on the exclusion of public transport from the forecourt of Glasgow and Glasgow Prestwick Airports following the recent terrorist attack at Glasgow Airport, the Partnership

(l) agreed the following amendments to the 2007/08 capital programme all of which had been recommended by the Capital Steering Group:-

Capital Project	Value (£)	Justification	Status
Flexibus project	590,000	Recommended by Capital Steering Group	New Project
Bus stop infrastructure development	380,000	Recommended by Capital Steering Group	New Project
Extension of Silverburn Bus Station	100,000	Recommended by Capital Steering Group	New Project
SMS texting facilities for fixed route bus services	180,000	Recommended by Capital Steering Group	New Project
GPS location equipment for all vehicles on SPT secured services	750,000	Recommended by Capital Steering Group	New Project
Class connections etc scheduling	10,000	Recommended by Capital Steering Group	New Project
PASS-CT licences	28,000	Recommended by Capital Steering Group	New Project
Extension to telecommunications facilities to support DRT	90,000	Recommended by Capital Steering Group. Promotion from priority 2 to priority 1 with budget increase of £50,000.	New Project

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Capital Project	Value (£)	Justification	Status
Review of base telecommunications services	25,000	Recommended by Capital Steering Group	New Project
Govan Interchange - Development Detailed Design	(18,000)	Recommended by Capital Steering Group	Downturn
CCTV in bus shelters	(5,000)	Recommended by Capital Steering Group	Downturn
Park & Ride at Helensburgh rail station	0	Recommended by Capital Steering Group. Scope of project extended to allow improvements at other locations.	Change of Scope
Kilmarnock car parks VMS Signing	100,000	Recommended by Capital Steering Group	New Project
Stewarton Cycle Route	25,000	Recommended by Capital Steering Group	New Project
Bus infrastructure	100,000	Recommended by Capital Steering Group	New Project
Parking Decriminalisation Preliminary Design	25,000	Recommended by Capital Steering Group	New Project
Vehicle Activated Signs	200,000	Recommended by Capital Steering Group	New Project
A803 Corridor Improvement Strategy	100,000	Recommended by Capital Steering Group	New Project
New bus shelters	500,000	Recommended by Capital Steering Group	New Project
Pollok Advance Works (traffic signals) upgrade for future BIAS installation	50,000	Recommended by Capital Steering Group	New Project

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Capital Project	Value (£)	Justification	Status
CCTV Cameras in bus shelters, (£3k per site)	120,000	Recommended by Capital Steering Group	New Project
High access kerbs - upgrade of key bus stops on Faifley to Baillieston Streamline Route	50,000	Recommended by Capital Steering Group	New Project
Public opinion surveys of Streamline routes	25,000	Recommended by Capital Steering Group	New Project
Purchase of additional BIAS equipment, (scalable)	345,000	Recommended by Capital Steering Group	New Project
Paisley South Cycling Route	40,000	Recommended by Capital Steering Group. Funds reallocated from projects detailed below resulting in a total revised 2007/08 budget of £390,000.	Budget Increase
Paisley - Barrhead cycle link	(20,000)	Recommended by Capital Steering Group. Funds reallocated to Paisley South Cycling Route.	Budget Decrease
Clyde cycleway	(20,000)	Recommended by Capital Steering Group. Funds reallocated to Paisley South Cycling Route.	Budget Decrease
Prestwick Airport Bus Shelters	220,000	Recommended by Capital Steering Group	New Project
Study into design & operation issues for new stations at Law and Symington	40,000	Recommended by Capital Steering Group. Promoted from priority 3 to priority 1.	Project Promotion
Bus Based Park and Ride Study	40,000	Recommended by Capital Steering Group. Promoted from priority 3 to priority 1.	Project Promotion

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Capital Project	Value (£)	Justification	Status
Upgrade to Pedestrian Signage (East Kilbride & Hamilton)	25,000	Recommended by Capital Steering Group	New Project
Route Action Plan Projects	200,000	Recommended by Capital Steering Group	New Project
Larkhall to Stonehouse Rail Link - Feasibility Study	50,000	Recommended by Capital Steering Group	New Project
Bus infrastructure improvements	50,000	Recommended by Capital Steering Group	New Project
Sustainable Transport Initiatives (i.e. cycle lockers at stations, travel plan initiatives)	100,000	Recommended by Capital Steering Group	New Project
Traffic Survey Equipment Upgrade (Regional Roads)	50,000	Recommended by Capital Steering Group	New Project
NCR 74 cycle route development	50,000	Recommended by Capital Steering Group. Funds reallocated from project detailed below resulting in a total revised 2007/08 budget of £200,000.	Budget Increase
Quality Bus Corridors Study	(50,000)	Recommended by Capital Steering Group. Funds reallocated to NCR 74 cycle route development.	Budget Decrease
Lady Home Cottage Hospital (bus facilities)	7,000	Recommended by Capital Steering Group	Slippage 2006/07
Newton rail station pedestrian link	5,000	Recommended by Capital Steering Group	Slippage 2006/07
Kilbowie Park & Ride Preparatory Work	50,000	Recommended by Capital Steering Group	New Project

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Capital Project	Value (£)	Justification	Status
Enhancement of existing Subway door entry system	85,000	Recommended by Capital Steering Group	New Project
Train radio system	1,600	Recommended by Capital Steering Group	Slippage 2006/07
Replacement turnout switches	3,000	Recommended by Capital Steering Group	Slippage 2006/07
General IT budget	60,000	Recommended by Capital Steering Group	New Project
Project Airdrie	10,000	Recommended by Capital Steering Group. Budget increase resulting in a revised 2007/08 budget of £60,000	Budget Increase
New computer, network and telephony related software	49,000	Recommended by Capital Steering Group. Budget increase resulting in a revised 2007/08 budget of £62,000.	Budget Increase
Wide area network upgrade	20,000	Recommended by Capital Steering Group	New Project
Citrix schools web access	20,000	Recommended by Capital Steering Group	New Project

- (II) approved grant funding where relevant to the constituents authorities as detailed in the report;
- (III) authorised the Chief Financial Officer to sign the grant funding letters for the projects and
- (IV) agreed that the Chair should write to the Chief Executive of Glasgow Prestwick Airport highlighting members concerns regarding the lack of public transport access to the airport.

5. **Glasgow Airport rail link project – land acquisition strategy and advance ground investigation for the branch line**

[Click here to view report](#)

With reference to the minute of the Partnership of

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- (1) 6 December 2006 (page 6, paragraph 9) when the Partnership had approved the engagement of SPT as project manager for the branch line and other enabling works for the Glasgow Airport Rail Link (GARL) project; and
- (2) 20 April 2007 (page 4, paragraph 6) when the Partnership had approved the award of a contract to Souters Sports Ltd, in the sum of £1,208,714 for GARL Phase II formation of temporary football pitches and facilities,

there was submitted a report (issued) of 19 September 2007 by the Assistant Chief Executive (Transport and Strategy),

- (a) advising members that it was the intention to award one single contract for the branch line civil engineering work on a design and build basis for GARL, supported by a number of early work contracts, including the contract for the formation of temporary offsite pitches which would be completed later in the year;
- (b) informing members
 - (i) that in order to allow sufficient time for the construction of the railway systems works, the branch line civil engineering works needed to be completed by the end of 2010; and
 - (ii) that in order to achieve this, a contract award for the main branch line design and build contract needed to be made in the autumn of 2008, with tender documents being issued in Spring 2008;
- (c) highlighting the following critical path items which required Partnership approval, in order to protect SPT's interests in achieving the projects:-
 - (i) the land on which the branch line was to be built, with the exception of the existing fuel farm site needed to be available to the contractor on the award of the contract; and
 - (ii) an advance ground investigation was required to gather detailed information on ground conditions for inclusion within the design and build tender documentation;
- (d) detailing a proposed strategy for the permanent acquisition of the land required in order to achieve the branch line element of the GARL project;
- (e) explaining
 - (i) that the proposed land acquisition strategy supported the overall objectives of the GARL project and the specific objectives of SPT in relation to the branch line civil engineering works and required to be actioned in early November to protect SPT's interests; and
 - (ii) that the proposed ground investigations were critical to enable the branch line design and build tender documents to be realised in Spring 2008;

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- (f) highlighting
 - (i) that although tenders were currently being assessed for the final stage for the award of the advance ground investigation contract, awaiting the next Partnership meeting would delay the overall branch line works by around 6 to 8 weeks; and
 - (ii) that due to the critical nature of the works. it was therefore proposed that a Chair's Committee approve the award of the contract; and
- (g) recommending that the Partnership
 - (i) approve the strategy for the permanent acquisition of the land required for the branch line element of the GARL project; and
 - (ii) remit to a Chair's Committee the award of the advance ground investigation contract.

After consideration and having heard Mr Halliday in answer to members' questions, the Partnership approved the recommendation at (g) above.

6. Glasgow sub surface transport

The Partnership heard a joint presentation by Messrs Culley and Halliday which

- (1) advised members that Glasgow Subway had last been refurbished some thirty years ago and was now in need of modernisation;
- (2) highlighted plans for the future development of Glasgow's Subway system including station development, ticketing, land and property development, telecommunications and new rolling stock;
- (3) outlined the need to take an incremental approach to the modernisation of the existing network; and
- (4) detailed the potential for extending the Subway to the east and west of the city using existing tunnels and viaducts preserved from former railway networks.

After considerable discussion and having heard various members comment that the proposals had evident merit and should be examined in greater detail, the Partnership

- (a) thanked Messrs Culley and Halliday for their informative presentation; and
- (b) agreed
 - (i) to an incremental approach to the future development of Glasgow Subway; and
 - (ii) to a STAG analysis of the East/West sub-surface option.

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7. Partick Interchange: update

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There was submitted a report (issued) of 27 September 2007 by the Assistant Chief Executive (Transport and Strategy),

- (1) reminding members that although progress on the Partick Interchange Project had been reported to the Partnership on a number of occasions, officers had been asked by members to provide a comprehensive appraisal of the project for the Partnership;
- (2) providing members with detailed information on
 - (a) management of the contract, both by SPT and the contractor, C Spencer Ltd (CSL); and
 - (b) the technical and design complexities surrounding the project;
- (3) informing members
 - (a) that although the majority of design approvals had been secured, site activity and construction progress continued to be slow due to unforeseen events and critical risk items as detailed in the report;
 - (b) that the new ticket office, staff accommodation and systems change-over had been achieved on 19 August 2007 which had released other areas for construction activity; and
 - (c) that CSL had advised orally that it was their intention to improve on the subsequent programme durations and that they expected to recover the lost time during the works involved in the construction of the rear main concourse structure;
- (4) advising members
 - (a) that work had progressed on the east and westbound Network Rail platforms including the provision of access scaffolding to the perimeter of waiting areas and escalators, protective decks over public areas, demolition of perimeter concrete walls and partial erection of the permanent steelwork to the eastbound platform;
 - (b) that the first phase of the erection of the permanent steelwork to the main concourse had been completed and work was progressing on the construction of the main retail unit in the station frontage; and
 - (c) that piling work on the new southbound stair tower and the north side of the rail embankment had been delayed due to unforeseen ground conditions;
- (5) explaining
 - (a) that CSL had now indicated a revised programme of works which had identified a completion date of the end of June 2008; and

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- (b) that further finishing work on the refurbishment of the escalators should see the site clear by August 2008;
- (6) highlighting
- (a) that although CSL had expressed the view that an early finish could be achieved, no written confirmation had been received; and
 - (b) that SPT would be entitled to apply normal contractual penalties for completion beyond the contract completion date, subject to any legitimate extension of the time awarded; and
- (7) concluding
- (a) that if the project was to go beyond those cost levels there would need to be negotiations between the interested parties; and
 - (b) that although the total project value was £12.3m including contingencies and other costs, SPT were continuously monitoring the contract and any events that might trigger additional costs.

After considerable discussion and having heard Mr Halliday in answer to members' questions, the Partnership

- (i) agreed that a high level programme and project time frame would be submitted to the next meeting of the Partnership; and
- (ii) otherwise noted the terms of the report.

8. Tenders for bus stop maintenance contract 2007

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After consideration of a report (issued) of 4 October 2007 by the Assistant Chief Executive (Customer Services), detailing tenders received for the provision of a bus stop maintenance contract for bus infrastructure throughout the Partnership area, the Partnership approved acceptance of the lowest tenderer submitted by Trueform Engineering in the sum of £706,867 for a three year period, based on the terms outlined in the report.

9. Call off contract for the supply of bus stop components

[Click here to view report](#)

After consideration of a report (issued) of 4 October 2007 by the Assistant Chief Executive (Customer Services) on the results of a single source negotiated tendering process for the supply of bus stop components throughout the Partnership area, the Partnership agreed to award a call off contract to Trueform Engineering at an estimated annual cost of between £95,000 and £115,000 for a five year period, based on the terms outlined in the report.

10. Invitation to visit New Delhi, India



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There was submitted a report (issued) of 1 October 2007 by the Chief Executive,

- (1) reminding members that the upgrade and expansion of the Glasgow Subway was incorporated within SPT's Regional Transport Strategy as a major priority due to its deteriorating condition and the vital role which it played in transporting 13 million passengers safely around Glasgow each year;
- (2) informing members of the Metro system in New Delhi, India which had been opened in 2002 and was regarded by some commentators as the best in the world; and
- (3) advising members of an invitation from the Consul General of India for two senior elected members of SPT to visit new Delhi, in order to inspect the New Urban Metro to visit manufacturers of rolling stock and to view transport arrangements for the 2010 Commonwealth Games.

After discussion and having heard Mr Culley advise members

- (a) that the visit would be beneficial to SPT for the comprehensive development and modernisation of the Subway; and
- (b) that as the flight to Delhi had a stopover in Dubai, it would be beneficial also to visit the new Dubai Metro,

the Partnership agreed

- (i) that the Chair and one Vice Chair should accept the invitation from the Consul General to visit the New Urban Metro in New Dehli, India (including a stopover in Dubai); and
- (ii) that a presentation would be submitted to a future Partnership meeting detailing the outcome and the valuable insights gained during the visit.

11. SPT Gender Equality Scheme 2007-2010

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There was submitted a report (issued) of 29 August 2007 by the Assistant Chief Executive (Transport and Strategy),

- (1) informing members
 - (a) that SPT under the Sex Discrimination Act 1975, as amended by the Equality Act 2006, and the Sex Discrimination Act 1975 (Public Authorities), (Statutory Duties) (Scotland) Order 2007 had a requirement to comply with a General Equality Duty; and
 - (b) that part of that duty was to publish a Gender Equality Scheme and Equal Pay Statement;
- (2) advising members

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- (a) that although the accompanying Equal Pay statement had been approved by the Executive Team and had met the publication date of 28 September 2007, SPT had been unable to fulfil the publication date for the Gender Equality Scheme; and
 - (b) had been advised by the Equal Opportunities Commission that they were in breach of legislation and must take steps to remedy this as soon as possible;
- (3) enclosing SPT's proposed Gender Equality Scheme for the period 2007 - 2010 which contained a series of objectives and actions which SPT had undertaken to address gender inequality and promote gender equality for both employees and service users;
- (4) explaining that adoption and publication of the scheme would ensure that SPT continued to position itself as a modern progressive organisation, that took the need of its employees and service users seriously; and
- (5) highlighting that progress and performance in achieving the outcomes of the Gender Equality Scheme and Equal Pay Statement would be reported to the Partnership on an annual basis.

After discussion, the Partnership approved SPT's proposed Gender Equality Scheme for 2007 - 2010.

12. **Media report**

[Click here to view report](#)

With reference to the minute of the Partnership of 31 May 2007 (page 7, paragraph 11) when the Partnership had noted

- (1) a report detailing the media coverage on SPT's activities during the month of March 2007; and
- (2) that reports would be submitted at regular intervals to the Partnership,

there was submitted a report (issued) of 3 October 2007 by the Assistant Chief Executive (Business Support),

- (a) enclosing a report presenting a full analysis of media coverage on SPT's activities during the months of June, July and August 2007; and
- (b) requesting members' guidance on
 - (i) whether they wished to receive full media reports presented at each Partnership meeting for the proceeding month's coverage; or
 - (ii) whether an abstract analysing coverage together with available access to a copy of the full report would be sufficient.

After discussion, the Partnership

- (i) noted the terms of the report; and

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- (ii) agreed that an abstract analysing all SPT media coverage would be submitted to every Partnership meeting.

13. Additional Item

In terms of Standing Order No 3.2, the Partnership agreed to consider the following additional item at this stage of the meeting.

14. Conference

The Partnership

- (1) approved member attendance at the "Scotland's Current and Future Rail System, Supporting the Economy, Communities and People" conference in Edinburgh on 28 January 2008; and
- (2) agreed that members should advise the Senior Clerk if they wished to attend.