

## **Strathclyde Partnership for Transport**

### **Minute of meeting**

**8 March 2019**

held in the Lewis Room, 131 St Vincent Street, Glasgow

**contact officer:**

Heather Maclean      phone: 0141 333 3287

## **Minute of the meeting of the Strathclyde Partnership for Transport held in the Lewis Room, 131 St Vincent Street, Glasgow, on 8 March 2019**

**Present** Councillors Dr Martin Bartos (Chair), Collin Cameron, Graham Campbell, Tracy Carragher, Ian Cochrane, Duncan Cumming (substitute), Graham Hardie, Alan Lafferty, Richard Nelson, Donald Reid, Anna Richardson, Alistair Mackay (substitute), Michael McPake, Jim Roberts and David Wilson and appointed members Gregory Beecroft, Brian Davidson, Ann Faulds, Anne Follin, Graham Johnston, Alex Macaulay and Jim McNally.

**Attending** Valerie Davidson, Secretary/Assistant Chief Executive; Gordon MacLennan, Chief Executive; Charlie Hoskins, Senior Director, Neil Wylie, Director of Finance, Bruce Kiloh, Head of Policy & Planning, and Heather Maclean, Committee Services officer.

### **1. Apologies**

Apologies were submitted from Councillors Malcolm Balfour, Jim Finn, Marie McGurk, Alan Moir, David Shearer, Collette Stevenson (substitute), Maureen Devlin and Michael Cullen and appointed members Jo MacLennan.

### **2. Declaration of interest in terms of the Ethical Standards in Public Life etc (Scotland) Act 2000**

There were no declarations of interest.

### **3. Minute of previous meeting**

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The minute of the meeting of 14 December 2018 was submitted and approved as a correct record, with no matters arising.

### **4. Committee Minutes**

The minutes (issued) of the undernoted committees were noted and approved as an accurate record:

- (a) Operations Committee of 25 January 2019 – [“Click here to view minute”](#)
- (b) Strategy & Programmes Committee of 8 February 2019 – [“Click here to view minute”](#)
- (c) Audit & Standards Committee of 22 February 2019 – [“Click here to view minute”](#)
- (d) Personnel Committee of 22 February 2019 – [“Click here to view minute”](#)

### **5. Draft Revenue Budget 2019/20**

[“Click here to view report”](#)

[“Click here to view supplementary report”](#)

There was submitted a report (issued) of 20 February 2019 and a supplementary report tabled at the meeting by the Assistant Chief Executive seeking approval of the proposed draft revenue budget for the financial year 2019/2020, and outlining the requisition of funding from local authority parties based on a cash reduction of 1.22%.

After consideration and having heard Ms Davidson in answer to members' questions, the Partnership:

- approved the proposed revenue budget of £36,499,726;
- noted continued Scottish Grant in support of SPT at £1,037,000;

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- noted the cash reduction of local authority requisitions of 1.22%,
- approved the fare changes as detailed in the issued report dated 20 February 2019; and
- noted that a detailed review of the long term financial strategy will be considered at a future Partnership meeting following the approval of the Transport (Scotland) Bill.

**6. Proposed Capital Plan 2019/20 to 2021/22 including the Capital Budget 2019/20**

[“Click here to view report”](#)

There was submitted a report (issued) of 26 February 2019 by the Assistant Chief Executive outlining the proposed Capital Plan for financial years 2019/20 to 2021/22 and the Capital Budget for financial year 2019/20.

After discussion and hearing from Mrs Davidson and Cllr Dr Bartos in response to members’ questions, the Partnership:

- (i) approved the proposed Capital Plan for financial years 2019/20 to 2021/22;
- (ii) approved the Capital Budget for financial year 2019/20; and
- (iii) approved Grant Funding to the Local Authorities or other bodies as detailed in the report, and authorised the Assistant Chief Executive to complete the grant award letters.

**7. Treasury Management Strategy Statement, Annual Investment Strategy and Capital Strategy 2019/20**

[“Click here to view report”](#)

There was submitted a report (issued) of 27 February 2019 by the Assistant Chief Executive updating members on treasury management processes and seeking approval for the proposed treasury management strategy and annual investment strategy for financial year 2019/20.

After hearing from Mr Wylie in further explanation, the Partnership approved:

- (i) the Treasury Management Strategy Statement and Annual Investment Strategy for financial year 2019/20;
- (ii) SPT’s prudential indicators as detailed in the report;
- (iii) the Permitted Investment Types detailed in Appendix 1;
- (iv) the Counterparty List detailed in Appendix 3; and
- (v) the Capital Strategy.

**8. Meeting the Public Sector Equality Duty – Progress Report 2017 – 2019**

[“Click here to view report”](#)

There was submitted a report (issued) of 12 February 2019 by the Assistant Chief Executive providing a progress update on how SPT is meeting its obligations under the UK Equality Act 2010 and Scottish Public Sector Equality Duties, together with the Action Plan to support the Board Diversity Succession Plan previously approved by the Partnership Board in 2018.

After extensive discussion and hearing from Mrs Davidson in response to members’ questions, the Partnership:

- (i) noted the contents of this report and the update on the Board Diversity Succession Plan; and

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- (ii) Approved the Advancing Equality Progress Report 2017-19 for publication on SPT's website.

**9. Concessionary Subway Travel and Smart Ticketing**

["Click here to view report"](#)

There was submitted and noted a report (issued) of 13 February 2019 by the Senior Director proposing improvements to concession ticketing on the Subway, advising that all National Entitlement Card holders will be able to load Subway Pay As You Go (PAYG) credit to their entitlement card. The Partnership further noted that the report will be considered by the Strathclyde Concessionary Scheme Joint Committee for approval.

**Exclusion of press and public**

**The Partnership resolved that the press and public be excluded for the next item of business on the agenda, it being considered that otherwise there would be disclosure to them of exempt information in terms of paragraph 9 of Part 1 of Schedule 7a to the Local Government (Scotland) Act 1973.**

**10. Proposed lease of Kiosk, Partick Interchange**

There was submitted and approved a report dated 22 January 2019 by the Assistant Chief Executive recommending that SPT enter into and conclude negotiations for a lease for a period of at least 10 years in respect of the Kiosk at Partick interchange on terms and conditions to be agreed with the proposed tenant.

**11. Proposed Lease of Property at Buchanan Bus Station**

There was submitted and approved a report dated 14 February 2019 by the Assistant Chief Executive recommending that SPT;

- (i) enter into and conclude negotiations with the proposed tenant for a lease for a period of 15 years, with a break clause at year 10, in respect of the ground floor ticket sales unit and the first floor office accommodation at Buchanan Bus Station on terms and conditions to be agreed; and
- (ii) that SPT enter into a revised Head Stance Agreement with the tenant for a period of 15 years, with a break clause at year 10, on the terms detailed in the report.