

Strathclyde Partnership for Transport  
**Procurement Annual Report 2021/2022**





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## 1 Introduction

Strathclyde Partnership for Transport (SPT) is the largest of Scotland's seven Regional Transport Partnerships and is responsible for planning and coordinating regional transport in the west of Scotland, delivering better public transport for all.

SPT provides subsidised bus services ensuring some of the region's more rural towns and villages remain connected; operates the region's bus stations; and administers the ZoneCard and other tickets to help people connect their journeys. We also operate the MyBus service – the essential door-to-door pick up and drop off service which enables residents with mobility issues or without access to traditional public transport services to get around.

We maintain over 3,700 bus stops including 3,290 bus shelters, 13,700 pole mounted information boards and 834 Real Time Passenger Information Screen, and are a key influence in the design of the bus network.

SPT operate Buchanan, East Kilbride, Greenock, Hamilton, Partick and Govan bus stations, which normally see over 1.5 million bus departures from these annually. Covid 19 saw a substantial drop in these numbers, however these have now recovered, albeit with a reduced level of over 1.21 million departures from our stations during the last year.

We in addition procure contracts which transport approximately 40,000 pupils to school on a daily basis across the west of Scotland.

In addition, SPT operates the Glasgow Subway, the third oldest Underground system in the world, which is currently undergoing a major £288 million modernisation programme to ensure its future well into the 21st century. The Subway carried just under 13 million passengers in 2019/20, which was a drop of 3.6% on the previous year and can be directly attributed to the onset of Covid 19, however this fell to just over 2.5 million passengers carried during 2020/21 as the full effects of the pandemic were felt. Patronage has now somewhat recovered and just over 8 million passengers were carried during 2021/22.

This Annual Report is the fifth published by the organisation, and details SPT's procurement performance over the period 01 April 2021 to 31 March 2022 within the following activities, as defined by the Procurement Reform (Scotland) Act 2014:

- Regulated Procurement summary
- Review of Regulated Procurement compliance
- Community Benefits
- Supported Businesses
- Planned Regulated Procurement activity.

SPT awarded a total of 1152 contracts during the reporting period with a value of £37,746,960.64. Of these awards, 1015 contracts were related to both local and school transport procured through the organisation's Transport Related and Subsidised Local Bus Dynamic Purchasing Systems at a combined value of £28,738,166.69.

The remaining 137 contracts awarded this year amounting to £9,008,793.85, relate to activities pertaining in the main to the Glasgow Subway and other property and support functions.



## 2 Regulated Procurement Activity

The term “Regulated Procurement” as defined by the Procurement Reform (Scotland) Act 2014, refers to any procurement:

- above £50,000 for goods and services or
- above £2m for works.

All Regulated Procurements are required to be undertaken in accordance with the applicable Scottish Procurement Regulations. As SPT operate the Glasgow Subway which is defined as a “Utility”, certain contracts specifically procured to facilitate the operation of the Subway will fall within the Utilities Contracts (Scotland) Regulations 2016, with the remaining organisational expenditure being covered by the Public Contracts (Scotland) Regulations 2015 and its subsequent revisions.

Regulated procurements can refer to new contracts and framework agreements, the award of mini-competitions and call offs from existing framework agreements and also dynamic purchasing systems (DPS), of which SPT operates three of and has plans for more.

Specifically and for the purpose of this report, the total number of Regulated Contracts awarded by SPT is 119, comprising of 36 subsidised local bus contracts, 63 school transport contracts and 20 other Regulated procurements supporting the general operational business of the organisation. The Regulated procurements completed during the reporting period are described at Appendix 1.



## Key Achievements

During the reporting period and despite the continued disruption and restrictions imposed by Covid-19, progress has been made in a number of key areas.

## COP 26 Delegate Transport

On behalf of the UK and Scottish Governments, SPT procured a transport operator for COP26 to deliver a fully electric, zero carbon shuttle bus service which provided delegates with a state-of-the-art fleet to take them to and from the event. The COP26 shuttle bus service was fully operated by a new fleet of 22 electric buses built in Scotland by manufacturer Alexander Dennis Ltd. The shuttle service provided a fast and frequent link for all delegates attending the event between the city centre and the Blue and Green zones on the event campus based at the SSE Hydro and Scottish Exhibition & Conference Centre site.

Buchanan Bus Station was a key travel hub for delegates arriving from Edinburgh and via Glasgow Airport to the city. Over the two-week conference period, it facilitated 101,784 delegate journeys and on average 8,030 journeys being made on each conference day.

## Escalator and Lift Maintenance

In 2022 the Glasgow Subway is 125 years old and its stations were first built long before ease of accessibility and equalities became a vital feature of the system as a whole. Our stations are now served by dozens of escalators and, where physically possible, by lifts. There is also a traveller which links the Subway at Buchanan Street, Glasgow to the recently refurbished Queen Street Railway Station. Maintaining this equipment to ensure maximum possible efficiency and availability is critical to the Subway's operation and during the reporting period this work was tendered and a term contractor awarded who will undertake this work on our behalf for a 5 year period.

The cleanliness of the Subway system and it's trains has always been a matter of some pride to SPT, and in addition to the already advanced cleaning regime all escalators have now been retrofitted with Ultraviolet units which constantly sterilise all handrails as they move through them providing additional protection against viruses including COVID-19 .



### 3 Regulated Procurement Compliance

The Procurement Reform (Scotland) Act 2014 requires that regulated procurements be carried out in accordance with the organisation's Procurement Strategy, so far as reasonably practical. This further describes that a review of whether those procurements complied with the procurement strategy and where these did not comply, a statement of how the organisation intends to ensure that future regulated procurements do comply.

SPT's Procurement Strategy for 2019 to 2022 sets out how regulated procurement would be undertaken in compliance with the Act and included a Procurement Strategy Action Plan which would ensure compliance with relevant Regulations and Directives for all activity. Both the Procurement Strategy and associated Action Plan action are reviewed annually to ensure that new legislative requirements and organisational aspirations are addressed.

All regulated procurement is undertaken in accordance with a set process aligned to the Scottish Government Procurement Journey, which ensures that each procurement is compliant with both legislative requirements and with the Strategy. Legal elements are further set out in SPT's Standing Orders Relating to Contracts.

Throughout this reporting period, regulated procurements were continuously reviewed and audited to ensure compliance. This process consisted of reviewing the key supporting documents that underpin the process including Sourcing Methodologies, use of template procurement documentation, scoring guides and tender approval reports. In addition, all SPT procurements in excess of £200k are submitted for approval prior to award at Committee level, which facilitates the scrutiny and validation of the process by a broad spectrum of elected and appointed members from across the west of Scotland. Best value aspects of key contracts are in addition monitored regularly as part of a robust contract management process undertaken by SPT's dedicated Contracts Manager and by the Procurement Team.



SPT's Procurement Strategy Action Plan 2019-22 is included as Appendix 2, and provides detail on the progress achieved for each of the 22 actions. A summary of the status for these actions as at 31 March 2022 is as follows.

Status	Actions	Comment
<b>Complete</b>	<b>11</b>	50% of the targeted actions were completed by the end of the first year of the Action Plan, and further progress has been made within many of these to enhance the original intention.
<b>Ongoing</b>	<b>8</b>	A further 7 actions are classed as ongoing and whilst the original target to commence the desired process or action has been met, the work to continue these remains.
<b>Outstanding</b>	<b>3</b>	There are 3 actions remaining incomplete and have been delayed due to changing procurement priorities, however all are scheduled to be completed by the end of the Strategy in December 2022.
<b>Total</b>	<b>22</b>	

Of the actions outstanding from the 2019-2022 Strategy Action Plan and of those ongoing but with enhanced aims, it is anticipated that significant progress will be made within the following areas within 2021/22 and largely concluded by the end of the Strategy period in December 2022.

These include:

### E-Tendering Capability

SPT have introduced e-tendering for all open tendering/mini competition activity regardless of value whether Regulated or not, and use Public Contracts Scotland - Tender as the sole tendering tool. Before the end of the Strategy period we will look to unlock the full potential of this portal by adopting it where possible for full electronic bid evaluation.

The Single Procurement Document (SPD) has in addition been adopted as the sole method of bidder Selection regardless of value, providing a consistency of approach across all SPT tenders which we anticipate will assist companies when bidding for our contract opportunities.

Following a successful trial, during 2022/23 SPT will implement the use of Public Contracts Scotland - Quick Quote for all lower value requirements between £5k and £20k undertaken by non-procurement staff, reinforcing our commitment to fully digitise all significant procurement activity within the period of the Strategy.

### Electronic Invoicing

During the financial year 2021/22, SPT processed 9,072 invoices for payment, 8,699 of these (or 95.9%) within 30 days of receipt.

SPT has the ability to both receive and process electronic invoices and our "No Purchase Order/ No Payment" policy requires that all invoices be both submitted to us via a dedicated mailbox and to provide sufficient detail, including the PO Number, to facilitate automatic matching and payment.

### Contract and Supplier Management

SPT already has robust contract and supplier management processes and dedicated resources who ensure that the maximum efficiencies are derived from contracts of significant value and duration. Much of the work undertaken by the senior members of the Procurement team can relate to low risk mini competitions from internal and external frameworks. It is anticipated that the work already undertaken and at the planning stage to simplify Bus tenders will allow the staff normally dedicated to this work to instead undertake many of these mini competitions and so in turn make time available to the team overall to undertake enhanced contract management within areas not normally benefiting from this. This should both promote better supplier relationships and generate savings and efficiencies as a result.



## 4 Community Benefits

Where relevant and proportionate to do so and in applicable Regulated procurements, SPT have sought Community Benefits (CB's) with great success.

Most SPT contracts are however procured via existing internal and external Frameworks and Dynamic Purchasing Systems where CB's have either already been covered at the award stage and cannot therefore be revisited, or where the contracts called off from them are of insufficient value or duration to merit their inclusion. Whilst CB's are only required by legislation to be included in contracts over £4m in value, SPT has incorporated these during the reporting period in lower value contracts where there was a genuine prospect of meaningful benefits being achieved. As a direct result of our procurement activities and the contracts awarded, the following benefits have been realised:

Benefit	Achievement
<b>Employment, Training and Apprenticeships</b>	SPT contract awards have secured the creation and continuation of 15 new Apprenticeships, mainly in civil and electrical engineering and its supply chain.
<b>SME's</b>	Four small businesses within the Glasgow area were awarded work on a sub-contracting/supply chain basis as a result of engineering and maintenance works contracts awarded, with firms in plant hire, civil engineering design and electrical works benefiting
<b>Work Placements</b>	Work experience placements were offered for school children on two separate contracts.
<b>Events</b>	A commitment to promote EV transport at a national event was secured.
<b>Miscellaneous Benefits</b>	Commitment to donate to local foodbanks and to conduct school visits was secured.

As defined within the Strategy Action Plan and as previously described, it is envisioned that in seeking Community Benefits in all relevant regulated procurements may assist SPT to continue this success and diversify the benefits offered.

Robust contract management and reporting will ensure the maximisation of all benefits realised.





## 5 Supported Business Use

A supported business is defined by the Public Contracts (Scotland) Regulations 2015 as an economic operator whose main aim is the social and professional integration of disabled or disadvantaged persons, where at least 30% of the employees are disabled or disadvantaged.

Regulation 21 of the Public Contracts (Scotland) Regulation 2015 permits a contracting authority to reserve contract awards solely for supported businesses to the exclusion of the open market. When considering the route to market for all tenders, consideration is given by SPT of amongst other things, if the contract may be reserved and whether or not this would constitute best value.

SPT has a current contract with Haven Products Limited for the undernoted commodity, directly called off from Lot 3 of the Scottish Supported Factories and Businesses Framework.

Supply and Delivery of Corporate Uniforms	
<b>Start</b>	22 May 2018
<b>End</b>	21 May 2023
<b>Value</b>	£215,000.00
<b>Saving</b>	£6,000.00

The last quarter of the reporting period saw significant pressure on raw material prices, and in recognition of this SPT have with Haven sought to review our Uniform requirement and rates in order to maintain the viability of the contract. This contract will be retendered in the Autumn of 2022 and Haven given every opportunity to continue this relationship for years to come.

SPT will continue to give consideration to the use of businesses of this nature and to use of the third sector, where these organisations are both available and appropriate.

## 6 Sustainable Procurement Duty

All Public Bodies have a Sustainable Procurement Duty under the Procurement Reform (Scotland) Act 2015. This Duty obliges that with every Regulated Contract, SPT will give consideration to this within any tender in how its award may:

- improve the economic, social, and environmental wellbeing of the authority's area,
- facilitate the involvement of small and medium enterprises, third sector bodies and supported businesses in the process, and
- promote innovation.

During the pre-tender preparation stage and following the publication of a Prior Information Notice, a Sourcing Methodology is completed for each Regulated Contract and within this these areas of sustainability are considered and their incorporation into the tender planned.

This preparation has resulted in the undernoted being achieved for all contracts not related to Bus Transport during the reporting period.

Number of Contracts awarded	
137	
Number Awarded to SME's	
30	22%
Number Awarded to Living Wage Accredited Contractors	
32	23%
Number awarded to Local (within the SPT Area) Contractors	
41	30%

For all Bus/Taxi Transport related contracts these figures were:

Number of Contracts awarded	
Local Subsidised Bus Contracts	44
School Transport Contracts	970
Number Awarded to SME's	
Local Subsidised Bus Contracts	32 (73%)
School Transport Contracts	959 (99%)
Number Awarded to Living Wage Accredited Contractors	
Local Subsidised Bus Contracts	7
School Transport Contracts	55
Number awarded to Local (within the SPT Area) Contractors	
Local Subsidised Bus Contracts	44 (100%)
School Transport Contracts	970 (100%)

With a particular emphasis on Transport contracts where there are many micro enterprises and eProcurement capability is less well developed, to potentially enhance results SPT has become a member of the Supplier Development Programme (SDP). This collaboration between SPT and SDP has facilitated all 254 current Transport Operators on SPT's contracted lists being invited to attend online events designed to enhance their tendering skills and increase their knowledge of SPT's requirements. Further targeted events are planned during the Autumn of 2022 prior to the next major tranche of schools contracts being tendered which it is hoped will further enhance their skills, the quality of their tender returns and their competitiveness. It is anticipated that this work will bring efficiencies to SPT and the Local Authorities it serves and in turn assist the local economy.

Sustainability is at the core of SPT's values and to assist our carbon neutral aspirations, we are in the process of reviewing our Standing Orders Relating to Contracts with a view to having these approved by the new Partnership following the May 2022 elections. Within these an entirely new section dealing with Sustainability is being introduced which will effectively mandate that where practical, no tender will be advertised unless a sustainable and carbon reducing solution has been specified. It will not be sufficient to simply ask the bidder what solutions they may offer, and instead we will embed solutions into the tender upfront before it is released to the market.



## 7 Planned Regulated Procurement Activity

SPT's planned Regulated procurement activity in the next two years will include both recurring contracts and new requirements, but is dependent on both service requirements and available funding. Covid 19 has had an impact on both of these factors and in particular has adversely affected School Transport contracts, many of which have been previously renewed on shorter term contracts until such time as certainty of the required services were known. This has however meant that the volume of Schools contracts being offered to the market commencing January 2022 will be approximately three times larger than normal, with just under 1000 contracts requiring tendered and awarded prior to August 2022.

As such this planned activity is likely to change over the course of the period, with some projects being cancelled, rescheduled or substituted as priorities change.

The list of all planned Regulated activity is included as Appendix 3, and includes the following:

### **Bus Stop Infrastructure Cleaning and Defect Reporting – £1.6m**

This contract, delayed in part due to the pandemic, will result in the appointment of a contractor who will maintain the cleanliness of SPT managed bus stops across the west of Scotland, together with a regime of inspection and defect reporting that will ensure all faults are identified and thereafter progressed to rectification, facilitating the safe operation of these sites. This work will be undertaken by the contractor directly on behalf the individual local authorities where the infrastructure is located.

This contract is viewed by SPT as having the potential to be operated on a basis which is far closer to carbon neutral than it is presently, and work will be completed before this is tendered to ensure that all steps are taken to alter the specification to realise these sustainable aims.



## Bus Contracts – Local and School – Up to £40m (2021/22 only)

SPT operates two Dynamic Purchasing Systems (DPS) where all contracts for either subsidised local transport or school transport are both advertised and procured. Whilst none of these contracts will be offered to the open market by way of advertisement on Public Contracts Scotland or FTS, both DPS are permanently open to suitably licensed bus and taxi operators who may wish to join this, and in doing so they will be offered the chance to bid for all available contracts offered through it.

Significant progress has been made pertaining to the procurement of local bus services, with new methodologies, guidance and templates now introduced which have largely automated the process. This has in turn markedly reduced both SPT and bidder input and has seen an increase in the number of SME's both bidding for and winning contracts. The next step in this process is to review and implement a similar approach to School Transport and to put in place procurement solutions, to increase transparency and efficiency for shorter term contracts where use of the DPS is impractical. This work will commence during March 2022 and is anticipated will take up to 12 months to achieve as significant preparation and planning pre-tender will be required, as will engagement with the Supplier Development Programme who will assist bidders in this process.

## Provision of Training – £1.2m

The contract to be formed as a result of this tender will be a Procured Service Arrangement (PSA), which is a hybrid Framework/DPS with multiple service providers and will be open to suitably experienced new entrants at all times over its term and allow full flexibility over call off contracts.

The PSA will be for the provision of a variety of training services across SPT, to include IT, Health and Safety, Interpersonal skills, Change Management and will include more specialised training pertaining to the Rail and General Transport Industry. This PSA will also be accessed by the Supplier Development Programme (SDP), who are embedded within South Lanarkshire Council and formed specifically for the purpose of training small to medium sized companies to bid for and retain Public Sector contracts, including those advertised by SPT. SDP will access this collaboration post award to obtain providers specifically for the delivery of this training.



## 8 Savings

For all contracts awarded SPT seeks to ensure that best value is maintained at all times, and through improved preparation, market research and in particular enhanced contract management has realised a significant annual value of savings from its procurement activities.

The savings realised in the last 5 years are as follows:

Year	Savings Total
2016/17	£681,296.27
2017/18	£2,411,741.50
2018/19	£2,954,722.19
2019/20	£1,576,167.02
2020/21	£1,069,732.55
2021/22	£1,230,109.68

All savings are calculated in accordance with the Procurement Benefits Reporting Guidance for Scottish publicly funded sectors as published by the Scottish Government.

## Appendix 1: Summary of Regulated Procurements (by award date)

Contract Name	Name of Successful Tenderer	Total Value of Contract Awarded	Date of Award	Contract End Date
Provision of School Bus Transport Services	Various	£5,204,080.42	Various	Various
Provision of Subsidised Local Bus Transport Services	Various	£8,692,275.74	Various	Various
PASS Annual Software Maintenance	Trapeze Group Ltd	£96,165.95	09/04/2021	31/03/2022
Drainage Maintenance and Cleaning	Lanes Group plc	£66,560.00	22/04/2021	30/04/2024
Property Damage and Business Interruption	QBE UK Ltd, Generali, AIG	£356,645.91	14/05/2021	14/05/2022
Combined Liability	Travelers Insurance	£96,985.91	14/05/2021	14/05/2022
Supply of Negative Feeder Cable	Cleveland Cable Company Limited	£52,377.30	01/06/2021	20/09/2021
Paint Supplies and Sundries for SPT	Crown Paint Ltd	£80,000.00	07/07/2021	25/07/2025
Supply of Electrical Materials	Edmundson Electrical Limited	£200,000.00	15/07/2021	01/08/2025
Transport Act Scoping Study	Systra Limited	£80,285.00	03/09/2021	31/03/2022
Consultancy for Physical Gauging Works	Ove Arup and Partners Ltd	£54,108.29	10/09/2021	09/09/2022
Scrap Metal Management	David Morton (Larbert) Limited	£150,000.00	13/09/2021	22/09/2024
COP 26 Shuttle Bus	First Bus	£281,214.00	05/10/2021	12/11/2021
COP26 Additional Security	Mitie Security Limited	£69,145.61	01/11/2021	31/12/2021
Wheelset Overhaul	Pullman Rail	£50,000.00	21/11/2021	31/12/2023
Network Managed Services	Insight Direct (UK) Limited	£705,315.58	26/11/2021	14/12/2024
Escalator & Lift Maintenance	Otis Limited	£3,000,000.00	15/12/2021	28/02/2027
Supply of Track Fastening and Support Assemblies	Tirflex Ltd	£600,000.00	22/02/2022	21/02/2026
Supply of Suspension Springs	Rail Spares Limited	£67,103.42	22/02/2022	23/08/2022
Washroom Solutions	Rentokil Initial Ltd	£150,000.00	25/02/2022	24/03/2026
Pump Variable Speed Drive Installation for the Glasgow Subway	EDC (Scotland) Ltd	£200,000.00	01/03/2022	01/03/2023
Group Life Insurance	Legal and General Assurance	£56,897.51	29/03/2022	30/03/2023

## Appendix 2: Strategy Action Plan 2019/22

Objective	Planned action	Implementation timescale
<b>Procurement Governance</b>	<ul style="list-style-type: none"> <li>• Implement and maintain legally compliant standard procurement documentation and processes.</li> <li>• Quarterly Reporting of Procurement Performance.</li> <li>• Production of an Annual Procurement Performance Report.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> <li>• Ongoing</li> <li>• Ongoing</li> </ul>
<b>Procurement Capability</b>	<ul style="list-style-type: none"> <li>• The existing Procurement Implementation Plan will be revised to encompass all aspects of the Procurement process, and will be agreed by all parties prior to tender stage.</li> <li>• Pre Market Engagement will be undertaken for all Regulated Procurements.</li> <li>• Consideration will be given to engagement with the Supplier Development Programme to enhance the tendering ability of micro, small and medium sized organisations that do business with us.</li> <li>• Where appropriate, extend the current use of the PCS-T tendering system to facilitate full electronic tendering and evaluation.</li> <li>• Existing standard Procurement tender documentation will be developed and enhanced to streamline the process for both Procurement staff and bidders.</li> <li>• A suite of standard procurement templates will be developed to cover all critical aspects of the service.</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> <li>• Ongoing</li> <li>• Complete</li> <li>• December 2022</li> <li>• Complete</li> <li>• Complete</li> </ul>
<b>Sustainability</b>	<ul style="list-style-type: none"> <li>• Appropriate and relevant Community Benefits will be included in all Regulated Procurements, and a methodology developed for their inclusion, recording and reporting.</li> <li>• A measurement of Fair Work Practices, including payment of the Living Wage, will form part of the assessment of all Regulated tenders.</li> <li>• Sustainability of solutions, including the use of recycled materials and whole life costing will be considered when goods, works and services are being specified.</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> <li>• Complete</li> <li>• Complete</li> </ul>

Objective	Planned action	Implementation timescale
<b>Contract and Supplier Management</b>	<ul style="list-style-type: none"> <li>A process for the management and measurement of contractors performance will be introduced across the organisation</li> <li>A standard reporting format to increase stakeholder awareness of all procurement activity, both present and planned, together with the current position of all contracts will be developed and implemented.</li> </ul>	<ul style="list-style-type: none"> <li>December 2022</li> <li>December 2022</li> </ul>
<b>People</b>	<ul style="list-style-type: none"> <li>All staff involved in procurement activity will be appropriately trained and be in possession of the necessary tools to undertake their duties in an effective and efficient manner.</li> <li>An awareness of Procurement and the constraints in which it is bound will be imparted to key stakeholders throughout the organisation.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> <li>Complete</li> </ul>
<b>Prevention of Fraud and Criminal Activity</b>	<ul style="list-style-type: none"> <li>Declarations and clauses will be introduced into all Procurement activity to disrupt, deter and prevent attempted fraud and the involvement of organised crime in SPT tenders and contracts.</li> </ul>	<ul style="list-style-type: none"> <li>Complete</li> </ul>
<b>Collaboration</b>	<ul style="list-style-type: none"> <li>Identify new areas for collaborative working with internal and external stakeholders</li> <li>Ensure collaboration is consistently considered for all procurement activities and increase collaboration where possible.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> <li>Complete</li> </ul>
<b>Purchasing and Payment Systems</b>	<ul style="list-style-type: none"> <li>Electronic invoicing is implemented prior to 01 April 2021 to facilitate compliance with EU Directives. Full reconciliation and payment will be progressed thereafter.</li> <li>Purchasing system procedures and processes are enhanced to capture all appropriate spend across the organisation</li> <li>The organisation will maximise the number of invoices paid within a 10 day period from receipt in accordance with current Scottish Government guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> <li>Ongoing</li> <li>Complete</li> </ul>



## Appendix 3: Planned Regulated Procurement Activity

Tender	Estimated value	Duration	Estimated publication date
Provision of Training Services	£1,200,000.00	10 years	April 2022
MyBus Service Review	£55,000.00	1 year	April 2022
Provision of Microsoft Licenses	£340,000.00	3 years	April 2022
Supply of Cable – Negative Feeder	£130,000.00	1 month	May 2022
Storage Area Networks	£210,000.00	5 years	May 2022
Waste Management Services	£350,000.00	5 years	July 2022
Winter Maintenance Services	£1,000,000.00	5 years	August 2022
Managed Print Services	£250,000.00	3 years	October 2022
Maintenance and Repair of Doors	£100,000.00	5 years	October 2022
Provision of Windows Licenses	£140,000.00	3 years	October 2022
Supply of PPE	£240,000.00	4 years	October 2022
Supply of Track Furniture and Components	£560,000.00	8 years	October 2022
Maintenance of PAVA System	£90,000.00	4 years	November 2022
Group Life Insurance	£55,000.00	1 year	November 2022
Bus Stop Infrastructure Cleaning and Defect Reporting	£1,600,000.00	5 years	November 2022
Bus Shelter Installation	£3,700,000.00	5 years	December 2022
Supply of Corporate Uniforms	£210,000.00	5 years	January 2023

<b>Tender</b>	<b>Estimated value</b>	<b>Duration</b>	<b>Estimated publication date</b>
Security Guarding and CCTV Monitoring	£4,100,000.00	5 years	January 2023
Provision of GDPR Software	£150,000.00	5 years	January 2023
Provision of Cylance Licensing	£70,000.00	3 years	April 2023
Mobile Telephony	£100,000.00	3 years	April 2023
Media Buying	£180,000.00	3 years	April 2023
Non-Destructive Testing of Rail	£100,000.00	5 years	May 2023
Supply of Disposable Subway Tickets	£3,000,000.00	5 years	August 2023
Water Hygiene Services	£80,000.00	5 years	December 2023
Provision of School Bus Transport Services	£25,000,000.00	Various	Continually Throughout Year
Provision of Subsidised Local Bus Transport Services	£15,000,000.00	Various	Continually Throughout Year

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