

4 February 2011

To all members of the Strathclyde Partnership for Transport
Personnel Committee

Dear Member

**Strathclyde Partnership for Transport
Personnel Committee – 11 February 2011**

I have to request your attendance at a meeting of the Strathclyde Partnership for Transport Personnel Committee to be held **at 1.00pm on Friday, 11 February, 2011 in the Committee Room, floor 3, Consort House, Glasgow** for the purpose of considering the undernoted business.

Yours sincerely

Valerie Davidson
Secretary

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Business

- 1 Declaration of Interest - Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest
2. Minute of previous meeting (copy herewith).
3. SPT structure and stage 3 proposed changes – Report by Assistant Chief Executive (Business Support) (copy herewith).
4. Staffing report to 31 August 2010 - Report by Assistant Chief Executive (Business Support) (copy herewith).
5. Learning and Development update to 11 September 2010 (period 6) - Report by Assistant Chief Executive (Business Support) (copy herewith).

6. Review of discipline, grievance and, bullying and harassment policies and procedures - Report by Assistant Chief Executive (Business Support) (copy herewith).

Contact officers: **Valerie A Bowen** **0141 333 3130**
 Kirsten Clubb **0141 333 3576**