

15 March 2013

To all members of the Audit & Standards Committee:-

Councillors David Wilson (Chair), John Bruce, Bill Grant, Bobby McDill, Pauline McKeever, Alan Moir, Paul Welsh and appointed members Ann Faulds, Tom Hart, Jim McNally and Bill Ure.

Dear Member

Audit & Standards Committee – 22 March 2013

I request your attendance at a meeting of the Strathclyde Partnership for Transport's Audit & Standards Committee to be held at **12.30 pm** on Friday, 22 March 2013 in the Large Boardroom, seventh floor, Consort House, 12 West George Street, Glasgow, for the purpose of considering the undernoted business.

Yours sincerely

Valerie Davidson
Secretary

direct dial: 0141 333 3130

Business

1. Apologies.
2. Declaration of Interest – Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
3. Minute of previous meeting.(copy herewith) (pages 3 – 10).
4. SPT response to the consultation on Ethical Standards in Public Life: Proposals for amendments to be made to the Model Code of Conduct for Members of devolved public bodies - Report by Assistant Chief Executive (Business Support) (copy herewith) (pages 11 – 34).
5. Corporate Risk Register update – Report by Assistant Chief Executive (Business Support) (copy herewith) (pages 35 – 38).
6. Systems Review of the comments and complaints procedure - Report by Assistant Chief Executive (Business Support) (copy herewith) (pages 39 – 40).

7. Systems review of contract register(s) - Report by Assistant Chief Executive (Business Support) (copy herewith) (pages 41 – 42).
8. Value for money study – mobile phones - Report by Assistant Chief Executive (Business Support) (copy herewith) (pages 43 – 44).
9. Follow-up review of IT controls (physical and environmental) - Report by Assistant Chief Executive (Business Support) (copy herewith) (pages 45 – 46).
10. New Public Sector Internal Audit Standards - Report by Assistant Chief Executive (Business Support) (copy herewith) (pages 47 – 56).
11. Internal audit plan 2013/2014 - Report by Assistant Chief Executive (Business Support) (copy herewith) (pages 57 – 62).
12. Members and Directors expenses 2012/2013 - Report by Assistant Chief Executive (Business Support) (copy herewith) (pages 63 – 68).
13. External Audit - Audit Strategy and Plan for the year ending 31 March 2013 – Report by KPMG (copy herewith) (pages 69 – 90).
14. External Audit - Interim Management Report for the year ending 31 March 2013 - Report by KPMG (copy herewith) (pages 91 – 106).

Contact officers:-

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