

6 October 2014

To all members of the Personnel Committee:-

Councillors Denis McKenna (Chair), Malcolm Balfour, Tony Buchanan, Jim Coleman, Eddie Devine, David Fagan, Kaye Harmon, Chris Kelly, Alan Moir, Robert G MacIntyre, Lawrence O'Neill, Hamish Stewart and David Wilson and appointed members Ann Follin, Graham Johnston, Niall McGrogan, Alan Malcolm, Jim McNally and Gavin Scott.

Dear Member

**Personnel Committee – 10 October 2014**

I request your attendance at a meeting of the Strathclyde Partnership for Transport's Personnel Committee to be held at **12.30 pm on Friday, 10 October 2014 in the committee room, third floor, Consort House, Glasgow** for the purpose of considering the undernoted business.

Yours sincerely

**Valerie Davidson**  
Secretary

direct dial: 0141 333 3576

**Business**

1. Apologies
2. Declaration of Interest – Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
3. Minute of previous meeting (copy herewith).
4. SPT staffing statistics to the end of period 6, 13 September 2014 – Report by Assistant Chief Executive (Business Support) (copy herewith).
5. Revised Employment Policies – Report by Assistant Chief Executive (Business Support) (copy herewith).
6. Annual Health & Safety Report (copy herewith).