

28 October 2015

To all members of the Strathclyde Concessionary Travel Scheme Joint Committee

Dear Member

Strathclyde Concessionary Travel Scheme Joint Committee – 6 November 2015

I request your attendance at a meeting of the Strathclyde Concessionary Travel Scheme Joint Committee to be held at **12.30 pm on Friday, 6 November 2015 in the committee room, third floor, Consort House, Glasgow** for the purpose of considering the undernoted business.

Yours sincerely

Valerie Davidson

Secretary

direct dial: 0141 333 3576

Business

1. Apologies
2. Declaration of Interest – Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
3. Minute of previous meeting (copy herewith).
4. 2014/2015 Abstract of Accounts – Report by Treasurer/Secretary (copy herewith).
5. Revenue Monitoring Report as at end of Period 7, 10 October 2015 - Report by Treasurer/Secretary (copy herewith).
6. Strathclyde Concessionary Travel Scheme; Update on monitoring and performance costs for 2014/2015 year-end & 2015/20-16 Q1 & Q2 – Report by Treasurer/Secretary (copy herewith).
7. Strathclyde Concessionary Travel Scheme: Scheme: Review of Guidance and Notes for Operators – Report by Treasurer/Secretary (copy herewith).
8. Regularity audit of the Strathclyde Concessionary Travel Scheme – Report by Treasurer/Secretary (copy herewith).
9. Appointment of Chair.

