



Procured Service Arrangement for the Provision of Training Services

Committee Strategy & Programmes

Date of meeting 9 September 2022

Date of report 18 August 2022

Report by Director of Finance & Corporate Support

1. Object of report

The purpose of this report to seek the Committee's approval to award the revised contract for the Provision of Training. This has been advertised as a Procured Service Arrangement (PSA), which is a hybrid Framework/DPS with multiple service providers and, unlike a traditional Framework or DPS, will be open to suitably experienced new entrants at all times over its term and allow full flexibility over call off contracts, both in duration and in value.

2. Background

SPT's previous multi supplier Training Framework was established in 2018 and awarded for a period of 4 years. SPT now wish to set a 10 year Training Framework, which is appropriate as it (i) encourages tenderers to submit a proposal and (ii) it is not prohibitive to SPT to add new suppliers across that period.

The Procured Service Agreement which will replace this, will be for the provision of a variety of training services across SPT, to include IT, Health and Safety, Change Management, organisational/interpersonal skills etc, as well as including more specialised training and skills pertaining to the Rail and General Transport Industry.

In a direct collaboration with SPT, it should be noted that this PSA will also be accessed by the Supplier Development Programme (SDP), who are embedded within South Lanarkshire Council and formed specifically for the purpose of training small to medium sized companies to bid for and retain Public Sector contracts, including those advertised by SPT.

SPT is an active member of SDP and has previously worked closely with them to increase the bidding capability of Transport Operators and will do so again in future.

SDP will access this collaboration post award to obtain providers specifically for the delivery of this training. Specific provision has been made within the tender to facilitate this collaboration.

3. Outline of proposals

There are seven categories of service covered by this arrangement:

- Cat 1 - Business Improvement/Consultancy & Facilitation Services
- Cat 2 - First Aid
- Cat 3 - Health & Safety

- Cat 4 - Health & Safety (Railway Engineering and Associated Training)
- Cat 5 - IT/Computer skills/eLearning
- Cat 6 - Personal Development & Soft Skills
- Cat 7 - Public Sector Tenders Bidder Training (for SDP only)

The tender objective was to identify suitably experienced training providers for appointment to each category.

Bids were invited for the provision of the required services on 22 April 2022 via Public Contracts Scotland – Tender (PCS-T), having first been advertised in the UK Find a Tender Service website and within the Public Contracts Scotland advertising portal.

By the deadline for bidder's questions of 15 May 2022, three Bulletins of questions and answers had been issued providing clarification of the requirements. Of the 79 companies who accessed the tender, a total of 31 valid bids had been received by the date and time of tender return of 12 noon on 24 May 2022.

The tender evaluation was undertaken in two stages: Stage 1 being the qualification assessment designed to measure the compliance of the bidders in the core requirements as defined by Scots law. Following minor clarifications, all bidders provided sufficient information to assure SPT of their compliance.

The Stage 2 technical assessment was thereafter undertaken to establish the capability of the bidders to deliver the required services and met on 19 July 2022 to agree a finalised single outcome and comments for each bidder across all Categories of service.

4. Conclusion

The outcome of these evaluations for each Category are shown in Appendix 1, as are the Training Providers recommended for award.

5. Committee action

The Committee is recommended to approve the appointment of the Training Providers detailed for each Category as shown. The estimated value of this PSA for its 10 year term is £1.2m, however there is no guarantee of either volume or value given to any appointed provider and the overall expenditure is limited wholly to available annual budgetary provision.

5. Consequences

Policy consequences	<i>None directly.</i>
Legal consequences	<i>All contracts awarded from the PSA will be subject to its core terms and conditions.</i>
Financial consequences	<i>Any future spend through the PSA will be dependent on appropriate revenue and/or capital budgets being available.</i>
Personnel consequences	<i>None directly.</i>
Equalities consequences	<i>None directly.</i>
Risk consequences	<i>None directly.</i>

Climate Change, Adaptation &
Carbon consequences

The PSA instigates a permanent contractual movement to online only for some elements of training, directly reducing the carbon footprint of the delivery method.

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APPENDIX 1

Results Matrix Per Category

Cat 1 - Business Improvement/Consultancy & Facilitation Services

Cat 2 - First Aid

Cat 3 - Health & Safety

Cat 4 - Health & Safety (Railway Engineering and Associated Training)

Cat 5 - IT/Computer skills/eLearning

Cat 6 - Personal Development & Soft Skills

Cat 7 – Public Sector Bidder Training (SDP Only)

Highlighting Denotes Unsuccessful Bid

Company	Category						
	1	2	3	4	5	6	7
4SBid							X
Acas Scotland	X					X	
Age Scotland	X		X			X	
Catalyst Mediation						X	
Caughey Solutions							X
City of Glasgow College	X	X	X		X	X	
Cosensa Learning						X	
Digital Bricks						X	
Elite Training					X	X	
Fast Lane						X	
Fife College	X		X		X	X	
First Response		X	X		X		
Fast Forward	X						
Green Cross		X					
Impactara	X						
Indicia					X	X	
Intend							X
Mines Rescue		X	X				
New College Lanarkshire	X	X	X		X	X	
NobleProg					X		
Pinacle Growth	X					X	
QA Ltd					X		
Sibbald Training		X	X				
Skills Training Group		X					
Stewarts First Aid		X	X				
Supportive Solutions	X	X	X			X	
Synergy Training		X	X		X		
T31				X			
Knowledge Academy					X	X	
Skill Zone		X	X				
Taylor Clarke Partnership	X						