

4 December 2009

To all members of the Strathclyde Concessionary Travel Scheme Joint Committee

Dear Member,

Strathclyde Concessionary Travel Scheme Joint Committee – 11 December 2009

I request your attendance at a meeting of the Strathclyde Concessionary Travel Scheme Joint Committee to be held at **10.00 am on Friday, 11 December 2009 in the committee room, third floor, Consort House, Glasgow** for the purpose of considering the undernoted business.

Tea/coffee will be available in the members' lounge from 9.30 am.

Yours sincerely

Valerie Davidson

Secretary to the Partnership

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Business

1. Declaration of Interest - Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
2. Minute of previous meeting (copy herewith)
3. Revenue monitoring report as at end of period 8, 7 November 2009 – Report by Treasurer (copy herewith).
4. Review of the Strathclyde Concessionary Travel Scheme – Report by Treasurer (copy herewith).
5. Proposed revenue budget for financial year 2010/2011 – Report by Treasurer (copy herewith).
6. Status report on performance of Travel Card Unit – Report by Treasurer (copy herewith).

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