



Waste Management Services – Award of Contract

Committee Operations

Date of meeting 10 November 2017

Date of report 2 November 2017

Report by Assistant Chief Executive (Operations)

1. Object of report

To recommend the approval of the award of up to 5 year contracts for the supply of Waste Management Services contract to William Tracey Ltd and Restore Datashred.

2. Background

SPT has a requirement for waste management services to uplift waste from 131 St Vincent Street; Broomloan depot and SPT bus stations (Buchanan, Hamilton, East Kilbride and Greenock) to ensure waste is disposed of safely, in line with current legislation whilst minimising the environmental impact of all SPT waste.

Waste is segregated into 5 lots as follows.

Lot 1: General Waste, including Food, Recyclables and Glass

Lot 2: Confidential Waste

Lot 3: Fluorescent Lamps and White Goods (WEEE items)

Lot 4: Contaminated and Liquid Waste.

Lot 5: Plastics & Wood

SPT currently has a number of contractors providing a waste uplift service, which is not conducive to the efficient waste management strategies SPT is adopting nor providing the best value for money over the combined contract periods.

The annual cost for these existing contracts is £98,669, although this can vary depending on utilisation.

3. Outline of proposals

- 3.1 A 5-year contract, with a suitable break clause after 2 years, is being recommended. The break clause will allow for performance to be assessed before exercising the final 2-year contract period.

The overall aims and objectives of this supply provision are:

- To ensure waste is disposed of with zero waste to landfill.
- To adopt a flexible and innovative approach to waste management.
- Consolidate the number of waste contractors to maximise best value for SPT

3.2 The requirements for SPT are:

- Provision of appropriate skips and waste bins to facilitate all of SPT's waste streams.
- Uplift of waste as required.
- Disposal of waste with zero to landfill.
- Develop innovative solutions to SPT's waste requirements.

3.3 Procurement process

A competitive tender for waste management services was advertised via Public Contracts web portal inviting tenders across all 5 lots. The market responded well indicating a vibrant and competitive market place with a total of 23 companies expressing an interest in all, or combination of lots.

This resulted in a total of 10 companies submitting tenders for varying combinations of lots. No company tendered for all lots.

To assess the overall contract price, the current volume levels were used

- 3.4 Although a competitive market, it was considered appropriate to weigh the assessments of tenders on the basis of 60% quality, 40% price. Given SPT's commitment to its Carbon Management Plan and environmental objectives including zero waste to landfill, the assessment scoring was intended to challenge the potential suppliers to give definition to their skill, experience and innovation.

The following tables outline the price and quality evaluation analysis for each lot.

Lot 1 General Waste Price/Quality score			
Supplier	Price score	Quality score	Total
W Tracey	35.13	60	95.13
NWM	33.47	48	81.47
JM Murdoch	24.06	45	69.06
Biffa	40	30.75	70.75
Lot 2 Confidential Waste Price/Quality score			
Supplier	Price score	Quality score	Total
Restore Datashred	40	56.92	96.62
Shred-it	28.16	60	88.16
Highlander	34.73	38.87	73.6
Secure Shred	36.73	5.92	42.65
Lot 3 Fluorescent tubes and WEEE items Price/Quality score			
Supplier	Price score	Quality score	Total
W Tracey	40	60	100
Lot 4 Contaminated Waste and Liquids Price/Quality score			
Supplier	Price score	Quality score	Total
W Tracey	31.8	60	91.8
JM Murdoch	38.74	45	83.74
Apple Oils	40	15	55

Lot 5 Plastic and Wood Price/Quality score			
Supplier	Price score	Quality score	Total
W Tracey	40	60	100

Based on the combined quality and price evaluation, the proposed successful tenders for each lot is follows;

Lot 1 William Tracey Limited	£272,900 over 5 years
Lot 2 Restore Datashred	£4,500 over 5 years
Lot 3 William Tracey Limited	£4,280 over 5 years
Lot 4 William Tracey Limited	£33,463 over 5 years
Lot 5 William Tracey Limited	£1,911 over 5 years

The tender submitted by William Tracy Limited and Restore Datashred are able to offer the best solution to SPT's waste management demonstrating a clear understanding of SPT's requirements regarding effective waste solutions.

Tender submissions by other contractors did not offer the same level of detail and did not demonstrate as clear an understanding of the requirements of SPT's waste management service requirements.

4. Conclusion

The combined tender submissions for lots 1, 3, 4 and 5 from William Tracey Limited are the most economically advantageous and will result in an annual saving of £26,495. The tender submission for lot 2 from Restore Datashred will result in an annual saving of £8764.

5. Committee action

The committee is recommended to approve up to 5 years' contracts, with a 2 year break clause to:

- William Tracy Limited for the supply of Waste Management Services for lots 1, 3, 4 and 5, at an estimated cost of £312,554 over 5 years, and
- Restore Datashred for lot 2, at an estimated cost of £4,500 over 5 years.

6. Consequences

Policy consequences:	<i>Award fully supports SPT's Carbon Management Plan.</i>
Legal consequences:	<i>The contract will be awarded subject to the terms of SPT's Invitation to Tender documentation including the conditions of contract contained therein.</i>
Financial consequences:	<i>The proposed costs of these contracts can be contained within existing revenue budgets.</i>

Personnel consequences: *None.*

Equalities consequences: *None.*

Risk consequences: *Break clause allows for contract performance to be assessed, thus reducing risk.*

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