

7 November 2008

To all members of the Strathclyde Partnership for Transport
Audit and Standards Committee

Dear Member,

**Strathclyde Partnership for Transport – Audit and Standards Committee
Friday, 14 November 2008**

I request your attendance at a meeting of the Strathclyde Partnership for Transport's Audit and Standards Committee to be held at **12.30 pm on Friday, 14 November 2008 in the Large Boardroom, 7th floor, Consort House, Glasgow** for the purpose of considering the undernoted business.

Lunch will be available from 12 noon in the members' lounge.

Yours sincerely

Valerie Davidson
Secretary

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Business

1. Minute of previous meeting (copy herewith).
2. Update on the provision of Subway staff bus – Report by Assistant Chief Executive (Operations) (copy herewith).
3. Governance Manual – Report by Assistant Chief Executive (Business Support) (copy herewith) - members only – further copies available on request.

4. Internal audit reports – Report by Assistant Chief Executive (Business Support) (copy herewith).
5. Internal audit plan 2008/09 – Progress Report – Report by Assistant Chief Executive (Business Support) (copy herewith).
6. Corporate Risk Register update – Report by Assistant Chief Executive (Business Support) (copy herewith).

Contact officers:

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