

7 June 2013

To all members of the Strathclyde Concessionary Travel Scheme Joint Committee

Dear Member

**Strathclyde Concessionary Travel Scheme Joint Committee – 14 June 2013**

I request your attendance at a meeting of the Strathclyde Concessionary Travel Scheme Joint Committee to be held at **12.30 pm on Friday, 14 June, 2013 in the committee room, third floor, Consort House, Glasgow** for the purpose of considering the undernoted business.

A sandwich lunch will be available from 12.00 pm.

Yours sincerely

**Valerie Davidson**

Secretary direct dial: 0141 333 3576

**Business**

1. Apologies
2. Declaration of Interest – Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
3. Minute of previous meeting (copy herewith).
4. 20012/13 Abstract of Accounts – Report by Treasurer (copy herewith).
5. Revenue monitoring report as at end of period 2, 25 May 2013 – Report by Treasurer (copy herewith).
6. Strathclyde Concessionary Travel Scheme; Update on 2013/14 changes and monitoring of performance and costs – Report by Treasurer (copy herewith).
7. Concessionary Travel for Eligible Veterans – Report by Treasurer (copy herewith)
8. Annual Internal Audit opinion and report 2012/2013 – Report by Treasurer (copy herewith).
9. Performance of Travel Card Unit – Report by Treasurer (copy herewith).